



The Town of Bay de Verde  
P.O. Box 10  
Bay de Verde, NL A0A 1E0  
T: 1-709-587-2260; F: 1-709-587-2049  
[towncouncilbdv@persona.ca](mailto:towncouncilbdv@persona.ca)

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## **Agenda for Council Meeting**

**January 9<sup>th</sup>, 2013**

1. Call to Order.
2. Adoption of agenda for today's meeting.
3. Adoption of Minutes of Meetings:  
    Regular Meeting December 4<sup>th</sup>, 2012  
    Special Meeting December 21<sup>st</sup>, 2012
4. Business arising from the minutes.
5. Maintenance Operator's Report and/or Councillors questions.
6. Correspondence Received:
  - Fm: Gas Tax Secretariat re: ICSP – Final Copy. – I emailed to Kevin Thorne on December 5<sup>th</sup>.
  - Fm: Cal LeGrow – Council & Staff Travel Accident Policy Number Renewal – I called and had my name added – New invoice to follow in Jan/Feb to reflect difference.
  - Fm: ATIPP Office – re: Updated fees structure for Access to Information and Protection of Privacy Act.
  - Fm: Municipalities NL – re: Public Advisory on Winter Season Preparedness.
  - Fm: Heart & Stroke Foundation – re: Free AED installation in public buildings program.
  - Fm: Hospitality NL – re: 2013 Conference & Trade Show.
  - Fm: Baccalieu Collegiate – re: Thanks for support message.
  - Fm: Department of Natural Resources – re: Production Report Form
  - Fm: Municipalities NL – re: Emergency Management Planning results from 2012
  - Fm: Municipalities NL – re: Provincial Waste Management Strategy Progress in 2012.
  - Fm: Municipalities NL (on behalf of Department of Municipal Affairs) – re: Strategic Investments In Municipal Infrastructure.
  - Fm: Keith Bartlett – re: Tender Close date for CP2.



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7. Accounts Payable:

•	Avalon Industrial Supplies	Supplies	\$317.23
•	BAE-Newplan Group	CP1	\$12588.19
•	Bell Aliant	Phone	\$450.90
•	Brenntag Canada	Chlorine	\$1449.20
•	Button's Marine	Supplies	\$159.60
•	Cal LeGrow	Insurance	\$576.00
•	Distribution Brunet	Hydrant Lifter	\$196.62
•	East Chem	Water Supplies	\$466.52
•	EMCO	Water Supplies	\$537.88
•	Irving	Fuel	\$870.41
•	Municipal Assess.Agency	1 <sup>st</sup> Qtr Fees	\$2716.00
•	Municipalities NL	Admin Fees	\$366.16
•	NL Power	Hydro	\$1956.24
•	Parts for Trucks	Chains/Oil	\$1304.68
•	Transcontinental Media	Ad	\$154.13

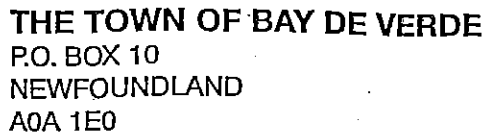
8. Committee Reports

9. New Business:

- Debit machine acquisition
- Laptop Purchase
- Office Chair Purchase
- Social Media/Website
- Communication with Community/Councillors
- CD400 Advanced Drinking Water System

10. Time and date of next regular meeting.

11. Adjourn.



Website: [www.baydeverde.com](http://www.baydeverde.com)

**JANUARY 16, 2013**

**13-003**

Motion: L. Keats/J. Emberley  
RESOLVE that minutes of special meeting December 21, 2012 be accepted as submitted.

Vote:

In favour: Deputy Mayor G. Coish, Councillors: J. Emberley,  
L. Keats, C. Potter, J. Riggs,

Opposed: 0

Carried

## BUSINESS

ARISING: CP-2 Waterline Upgrade: BAE-Newplan Group advised that the tender's closing date for CP-2 (pump house upgrade) has been extended to January 16<sup>th</sup>, 2013, to allow another company to submit bid on their product.

## MAINTENANCE OPERATOR'S

REPORT: On Tuesday, January 15<sup>th</sup>, 2013, maintenance representative from Harvey and Company Limited carried out 100 hour inspection work on the JCB Backhoe as per terms of agreement to purchase.  
Work included: Repairs to windshield  
Wiper: {checking to see if problem is with the switch or motor.}  
Hydraulic leak fixed

500 hour major inspection will include transmission, gear oil, filters etc. Harvey's mechanic that backhoe should be greased every week and a half to two weeks not every 8 hours our maintenance operator was informed.

Water - some residents have experienced dirt in their tap water. This could be explained by a lack of water usage this winter. Screens in the pumphouse were cleaned out within the last couple weeks.

The following repairs were carried out to the dump truck through Coish's Trucking:

- Grease, Oil and Filter
- Changed the fuel filters, coolant filters and compressor filter
- Tightened U bolts in rear.
- Checked out truck
- Replaced the muffler and muffler straps.
- Checked the gear oil in the rear end and gear box.
- Adjusted the brakes
- Topped up all fluids.

## CORRESPONDENCE:

- Fm: Gas Tax Secretariat re: ICSP – Final Copy. – I emailed to Kevin Thorne on December 5<sup>th</sup>.
- Fm: Cal LeGrow – Council & Staff Travel Accident Policy Number

Renewal – Tara had her name added – New invoice to follow in Jan/Feb to reflect difference.

- Fm: ATIPP Office – re: Updated fees structure for Access to Information and Protection of Privacy Act. - FILE
- Fm: Municipalities NL – re: Public Advisory on Winter Season Preparedness. - FILE
- Fm: Heart & Stroke Foundation – re: Free AED installation in public buildings program. - Council interested in this program. Clerk/Manager to send letter regarding council's interest.
- Fm: Baccalieu Collegiate – re: Thanks for support message. - FILE
- Fm: Department of Natural Resources – re: Production Report Form - Report completed and form sent in with payment.
- Fm: Municipalities NL – re: Emergency Management Planning results from 2012 - FILE
- Fm: Municipalities NL – re: Provincial Waste Management Strategy Progress in 2012. - FILE
- Fm: Municipalities NL (on behalf of Department of Municipal Affairs) – re: Strategic Investments In Municipal Infrastructure. - FILE
- Fm: Keith Bartlett – re: Tender Close date for CP2. - FILE until the results of the tender process received.
- Fm: Danny and Jessie Broaders - Acknowledge receipt of the letter and council will address the situation in the spring.

13-004

Motion: C. Potter/J. Riggs

RESOLVE that a letter be written to Mr. & Mrs. Broaders advising that council will address the situation in the spring.

Vote: In favour: Deputy Mayor G. Coish,  
Councillors: J. Emberley, L. Keats,  
C. Potter, J. Riggs,

Opposed: 0

Carried

- Fm: Fire & Emergency Services - Fire Truck was awarded to Admiral's Beach.

13-005                      Motion:                      L. Keats/J. Emberley  
RESOLVE that a letter be written to the town of Admiral's Beach  
advising that the pumper truck is available for pick up as soon as  
possible. CC: to Fire and Emergency Services.

Vote:	In favour:	Deputy Mayor G. Coish, Councillors: J. Emberley, L. Keats, C. Potter, J. Riggs,
	Opposed:	0

Carried

- Fm: Bay de Verde Fire Department - in response to our letter about Hazardous Waste Management Program in 2013.

13-006                      Motion:                      J. Emberley/C. Potter  
RESOLVE that a letter be written to Eastern Waste Management  
informing them of the Fire Department's participation in this  
program.

Vote:	In favour:	Deputy Mayor G. Coish, Councillors: J. Emberley, L. Keats, C. Potter, J. Riggs,
	Opposed:	0

Carried

- Fm: Bay de Verde Fire Department - requesting a separate day for the Pumper Truck turnover ceremony and not one incorporated with their annual dinner. - DEFERRED to next meeting until the Town Clerk/Manager can obtain more information. A letter will be written to the Fire Department informing them council will host this event and ask them for attendance and date recommendations.

ACCOUNTS  
PAYABLE:

Avalon Industrial Supplies	\$317.23
BAE-Newplan Group	\$12588.19
Bell Aliant	\$450.90
Brenntag Canada	\$1449.20

Minutes of Meeting

January 16, 2013

Page 5..

Button's Marine	\$159.60
Coish's Trucking	\$3525.76
Cal LeGrow	\$576.00
Distribution Brunet	\$196.62
East Chem	\$466.52
EMCO	\$537.88
Irving	\$870.41
Municipal Assess.Agency	\$2716.00
Municipalities NL	\$366.16
NL Power	\$1956.24
Parts for Trucks	\$1304.68
RJG Construction Ltd.	\$153,898.39
Transcontinental Media	\$154.13

13-007                      Motion:        L. Keats/J. Emberley  
RESOLVE to pay the accounts payable listing as listed as well as the additions  
for Coish's Trucking and RJG Construction.

Vote:                      In favour:        Deputy Mayor G. Coish, Councillors: J.  
Emberley, L. Keats, C. Potter, J. Riggs,  
Opposed:                0  
Carried

COMMITTEE

REPORTS:

No reports submitted

NEW

BUSINESS:

- Debit Machine - DEFERRED to next meeting after obtaining quote from MNL.
- Laptop Purchase - DEFERRED
- Social Media - DEFERRED
- Communication with residents and councillors

13-008                      Motion:        L. Keats/C. Potter  
RESOLVE that the town can collect email addresses of residents in order to  
make public notices.

Vote:                      In favour:        Deputy Mayor G. Coish, Councillors: J.  
Emberley, L. Keats, C. Potter, J. Riggs,  
Opposed:                0  
Carried

- CD400 - DEFERRED to Summer

Minutes of Meeting

January 16, 2013

Page 6

- Joint Mayors Association Meeting - Held Jan 16<sup>th</sup>.
- Fire Hydrant on North's Lane - suggestion made to move hydrant from it's existing position to a new location across North's Lane near the residence of Bernice Jenner - DEFERRED.

NEXT  
MEETING

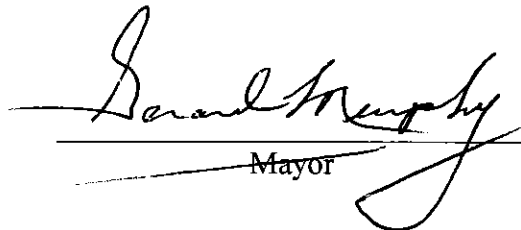
The next regular meeting of council will be on Tuesday January 29<sup>th</sup>, 2013 at 4:00 pm.

ADJOURN

13-009 Motion: C. Potter/J. Emberley  
RESOLVE that with no further business for discussion, the meeting be adjourned at 6:12 pm.

Vote: In favour: Deputy Mayor G. Coish, Councillors: J. Emberley,  
L. Keats, C. Potter, J. Riggs,  
Opposed: 0  
Carried

  
Town Clerk/Manager

  
Mayor





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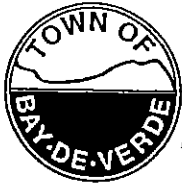
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## AGENDA FOR COUNCIL MEETING

**JANUARY 30, 2013 4:30 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of last meeting
4. Business arising from the minutes
5. Representatives from the Winter Carnival Committee
6. Maintenance Operator's Report and/or councillors questions
7. Correspondence received:
  - From the BAE Group to Dept. Of Municipal Affairs re CP-2 Waterline Upgrade
  - E-Mail from Tara North requesting time off work
8. Committee Reports
9. New Business
10. Time and date next regular meeting
11. Adjourn



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**MINUTES OF METING**

**January 30, 2013**

**PRESENT:** Mayor Gerard Murphy  
Deputy Mayor Gordon Coish  
Councillors: Louis Keats  
Juanita Emberley

**Councillors:** Jennie Riggs  
Carrie Potter  
Gerard Broderick

**CALL TO ORDER:** Meeting was called to order by the Mayor at 4:40 p.m.

**AGENDA:** 13-010 Motion: C. Potter/G. Coish  
RESOLVE that the agenda for today's meeting be accepted as submitted.

**Vote:** In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley, G. Broderick, L., J. Keats  
Opposed: 0  
Carried

**MINUTES:** 13-011 Motion: J. Riggs/G. Coish  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

**Vote:** In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, J. Emberley, C. Potter, L. Keats, G. Broderick  
Opposed: 0  
Carried.

**WINTER CARNIVAL  
COMMITTEE:**

Angela Broderick, Elizabeth Power and Darlene Hatch, representing the Winter Carnival Committee met with Council to discuss the agenda of events for this Project and also to enquire regarding funding for the various events.

Event is planned for week of February 26<sup>th</sup> - March 03, 2013 and will include activities of interest for all age groups in the community.

- Feb 26<sup>th</sup>: Card Game St. Barnabas Hall
- Feb 27<sup>th</sup>: Opening ceremonies 4:00 p.m. Town Hall
- Feb 28<sup>th</sup>: Scavenger Hunt
- Mar 01<sup>st</sup>: Marshmallow Roast
- Mar 02<sup>nd</sup>: Games of Chance, etc R.C. Hall
- Mar 03<sup>rd</sup>: Fun at the Ballfield

13-012 Motion: C. Potter/G. Broderick  
RESOLVE that the Town of Bay de Verde endorse the Winter Carnival activities and they give committee funding to cover the events (estimated cost \$3178.00).

Vote: In favour: Mayor G. Murphy, deputy Mayor G. Coish  
Councillors: C. Potter, G. Broderick, J. Riggs,  
J. Emberley, L. Keats  
Opposed: 0  
Carried.

#### BUSINESS

ARISING: 13-013 Motion: L. Keats/G. Coish  
RESOLVE that the Town of Bay de Verde accept the recommendation of the BAE Newplan Group and approve awarding of CP-2 portion of contract to Filtrum Inc. In amount of \$246,905.00 (including HST) - pending approval of Dept. Of Muncipal Affairs

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, C. Potter, J. Riggs,  
J. Emberley, G. Broderick  
Opposed: 0  
Carried.

13-014            Motion:            G. Coish/J. Emberley  
RESOLVE that Motion 12-040 March 28<sup>th</sup>, 2012, be rescinded re using  
Gas Tax Funding for completion of the ICEP and replace with new one.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: J. Emberley, C. Potter, J. Riggs, L. Keats, G. Broderick
	Opposed:	0
		Carried

13-015            Motion:            C. Potter/J. Riggs  
RESOLVE that \$7,151.94 of the Gas Tax Funding be used to complete the  
Integrated Community Sustainability Plan for the Town of Bay de Verde

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley  
L. Keats, G. Broderick  
Opposed: 0  
Carried.

## MAINTENANCE

REPORT: Leak in the waterline near the RC Hall was fixed Monday morning. The problem was caused by corporation stop being eroded with the water.

## NEW

BUSINESS: 13-016 Motion: L. Keats/J. Emberley  
RESOLVE that due to shortage of work, an R.O.E. be issued to Tara North  
with return to work unknown at this time

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, J. Emberley, J. Riggs  
C. Potter, G. Broderick  
Opposed: 0  
Carried.

Town Clerk/Manager to e-mail Mr. Dan Noseworthy, Department of Municipal Affairs and request:

- a Statement of Account regarding our debt charge
- b Will the Town of Bay de Verde be receiving the M.O.G. this year

Re Scotia Bank:

Mayor advised that he has been trying to reach the accounts manager of Scotia Bank, St. John's for a couple of weeks, regarding a e-mail that he forwarded to the Town advising Scotia Bank would not be interested in funding capital works due to Town's bad credit rating with the bank, but has been unsuccessful. He has left several message over that period of time but to no avail.

13-017 Motion: G. Coish/C. Potter  
RESOLVE that the Town of Bay de Verde remove its current account and all investment from Scotia Bank and transfer them to another financial institution- Credit Union NL

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley  
G. Broderick, L. Keats  
Opposed: 0

Carried.

NEXT

MEETING: Next regular meeting of Council will be held on **Thursday**, February 14<sup>th</sup>, 2013, at 4:00 p.m.


Minutes of Meeting  
January 30, 2012  
Page 5..

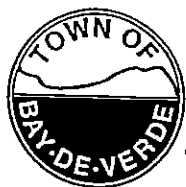
ADJOURN: 13-018      Motion: G. Broderick/J. Riggs  
RESOLVE with no further business for discussion, meeting be adjourned.  
6:10 pm

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: G. Broderick, J. Riggs, C. Potter, J. Emberley, L. Keats
	Opposed:	0

Carried.

Molly Walst  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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**AGENDA FOR COUNCIL MEETING**

**FEBRUARY 14, 2013 4:00 p.m.**

1. Call to order
2. Adoption of minutes of previous meeting
3. Business arising from the minutes
4. Maintenance Operator's report and/or Councillors' questions
5. Correspondence received:
  - The Kids Group - invitation to Old Fashion Concert
  - Department of Environment and Conservation regarding burial of waste materials from construction sites, etc.
  - Department of Environment and Conservation - Clean and Safe Drinking water Workshop March 26 - 28, 2013 in Gander
  - Bacclieu Collegiate requesting donation towards their Year Book
  - MNL - Avalon Regional Meeting March 16<sup>th</sup>, 2013 in St. John's
6. Accounts Payable:

Avalon Industrial & Marine	Hydraulic Hose/fittings	113.23
Bell Aliant	Phone Service	497.41
Bell Mobility	Cell Phone	63.22
Brenntag Canada	Chlorine	272.60
Button's Marine	Windshield wiper/garage supplies	281.30
Cal Legrow Insurance	Firemen's Insurance	1538.00
Channel 6 Ads	Xmas Greetings	65.00
Credit recovery	Collection Fees	49.48
Harvey & Company Ltd.	Hydraulic Oil (Backhoe)	258.72
Irving Oil Ltd.	Dyed Diesel	2101.20
Irving Oil Ltd.	Propane	989.85
Land & Sea Welding	3/8" Plate	58.01
Micmac Fire & Safety	Breathing Apparatus	16,272.00
Mike's Auto Repair	Inspection Fire Trucks	361.60
Municipal Assessment Agency	Assessment Fees	2716.00

Newfoundland Power	Hydro - January	3649.49
Penney's Transport & Courier	Freight Charges	226.84
The Telegram	Advertising Tax Schedule	207.08

7. Committee Reports
8. New Business
9. Time and Date next meeting
10. Adjourn





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NOTE: COUNCIL MEETING CANCELLED DUE TO LACK OF QUORUM

### AGENDA FOR COUNCIL MEETING

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Brenntag Canada	Chlorine	272.60
Button's Marine	Windshield wiper/garage supplies	281.30
Cal Legrow Insurance	Firemen's Insurance	1538.00

Channel 6 Ads	Xmas Greetings	65.00
Credit recovery	Collection Fees	49.48
Harvey & Company Ltd.	Hydraulic Oil (Backhoe)	258.72
Irving Oil Ltd.	Dyed Diesel	2101.20
Irving Oil Ltd.	Propane	989.85
Land & Sea Welding	3/8" Plate	58.01
Micmac Fire & Safety	Breathing Apparatus	16,272.00
Mike's Auto Repair	Inspection Fire Trucks	361.60
Municipal Assessment Agency	Assessment Fees	2716.00

Newfoundland Power	Hydro - January	3649.49
Penney's Transport & Courier	Freight Charges	226.84
The Telegram	Advertising Tax Schedule	207.08

7. Committee Reports
8. New Business
9. Time and Date next meeting
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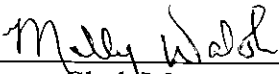
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## COUNCIL MEETING

**FEBRUARY 14, 2013**

PRESENT: Mayor Gerard Murphy  
Councillors: Gerard Broderick  
Juanita Emberley

Meeting of council was called for February 14<sup>th</sup>, 2013, at 4:00 p.m. After waiting the required time - 15 minutes, meeting was declared cancelled by the Mayor - insufficient councillors in attendance.

  
\_\_\_\_\_  
Town Clerk/Manager



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## AGENDA FOR COUNCIL MEETING

**FEBRUARY 25, 2013 4:30 p.m.**

1. Call to order
2. Adoption of minutes of previous meeting
3. Business arising from the minutes
4. Maintenance Operator's report and/or Councillors' questions
5. Correspondence received:
  - The Kids Group - invitation to Old Fashion Concert
  - Department of Environment and Conservation regarding burial of waste materials from construction sites, etc.
  - Department of Environment and Conservation - Clean and Safe Drinking water Workshop March 26 - 28, 2013 in Gander
  - Bacclieu Collegiate requesting donation towards their Year Book
  - MNL - Avalon Regional Meeting March 16<sup>th</sup>, 2013 in St. John's
6. Accounts Payable:

Avalon Industrial & Marine	Hydraulic Hose/fittings	113.23
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Brenntag Canada	Chlorine	272.60
Button's Marine	Windshield wiper/garage supplies	281.30
Cal Legrow Insurance	Firemen's Insurance	1538.00
Channel 6 Ads	Xmas Greetings	65.00
Credit recovery	Collection Fees	49.48
Harvey & Company Ltd.	Hydraulic Oil (Backhoe)	258.72
Irving Oil Ltd.	Dyed Diesel	2101.20
Irving Oil Ltd.	Propane	989.85
Land & Sea Welding	3/8" Plate	58.01
Micmac Fire & Safety	Breathing Apparatus	16,272.00
Mike's Auto Repair	Inspection Fire Trucks	361.60
Municipal Assessment Agency	Assessment Fees	2716.00

- 2 -

Newfoundland Power	Hydro - January	3649.49
Penney's Transport & Courier	Freight Charges	226.84
The Telegram	Advertising Tax Schedule	207.08

7. Committee Reports
8. New Business
9. Time and Date next meeting
10. Adjourn

BAY DE VERDE RECREATION COMMITTEE

FINANCIAL REPORT

**JANAURY - DECEMBER 2012**

**REVENUE:**

Student Project	\$5225.00
Grant: Town of Bay de Verde	1200.00
Fundraising:	
Dances/Cold Plate/Cook Book Sales	3039.80

TOTAL REVENUE

\$9464.80

**EXPENDITURES:**

Bank Service Charge	\$ 58.03
Donations	50.00
Ballfield/Playground	599.72
Student Project	5246.53
Miscellaneous Expense	564.31
Fundraising expense	1648.94

TOTAL EXPENDITURES

\$8167.53

Book Balance end of December 2011	\$ 7,919.20
Plus Deposits 2012	9,464.80
Less Expenses 2012	8,167.53

BOOK BALANCE TO DEC. 31/12

\$ 9,216.47



Note: Mayor Murphy arrived at meeting and assumed position of chairman.

#### BUSINESS

ARISING: CP2 - Waterline Upgrade: BAE Newplan Group advised that the contract for this portion of the project has been awarded to Filtrum Inc. in the amount of \$246,905.00. They have 30 working days to complete the project which is expected to start in early March with completion date no later than April 11, 2013.

In talking with the Engineers, it was stressed that the waterline completed under CP-1 must be installed, commissioned and on stream before the first of April. Engineers do not have a problem with this and have assured us that this will be done.

In the meantime a conference call has been scheduled with Filtrum Inc., the BAE Newplan Group and the Town Council for Tuesday, February 26<sup>th</sup>, 2013, at 4:00 p.m.

#### MAINTENANCE

REPORT: Dale advised that there was a leak in the 10" waterline in Broom Cove on February 21/13. It was necessary to bring in pipe from St. John's to make the necessary repairs. Due to the urgency of this problem, special courier service was necessary which entailed extra delivery costs.

Following the repairs to the waterline, problem occurred with the altitude valve in the tank allowing the tank to go dry. This was also corrected within a short time of finding it.

#### CORRESPONDENCE

RECEIVED: From: The Kids Group - invitation to attend their concert on February 22/12. Mayor Murphy advised that he attended the concert and was quite impressed with the work put into it by the volunteers and children.

13-021 Motion: L. Keats/C. Potter

RESOLVE that the Town of Bay de Verde donate to the Kids Group a cheque in the amount of \$250.00 to help offset some of the costs associated with arranging activities for the children of this community and the surrounding area.



Vote: In favour: Mayor Murphy, Deputy Mayor G. Coish,  
Councillors: L. Keats, C. Potter, J. Riggs

Opposed: 0

Carried.

Note: Due to possible conflict of interest, Councillor J. Emberley absented herself from the discussion and voting on this item.

From: Department of Environment & Conservation - re illegal burial of  
wastes from construction or demolition of residential structures in violation of  
Environmental Protection Act )SNL 2002 Chapter E-14.2 with amendments.)  
- File

From: Department of Environment and Conservation, Water Resources Management Division re Clean and Safe Drinking Water Workshop to be held in Gander March 26<sup>th</sup> - 28<sup>th</sup>, 2013.  
- File

From: Baccalieu Collegiate requesting donation to their Year Book.

13- 022            Motion:            J. Riggs/G. Coish  
RESOLVE that the Town of Bay de Verde sponsor a full page in the year book  
at a cost of \$30.00.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, J. Emberley, L. Keats  
Opposed: 0

Carried.

From: Municipalities Newfoundland and Labrador advising of Avalon Regional Meeting to be held at the Capital Hotel, St. John's March 15<sup>th</sup> and 16<sup>th</sup>, 20113.

- Mayor to advise if he wishes to attend.

From: Department of Municipal Affairs, Engineering and Land Use Planning Division, granting permission for the Town of Bay de Verde to expropriate land, if necessary, for the completion of CP-1 Waterline upgrade.

- Since this part of the project has been completed and no claims were filed with the Town, document has been placed on file in case it is required for future use.

From: Dalton Assembly, Knights of Columbus, requesting donation towards their Public Speaking Contest for students in Level 1, 11 and 111 to be held on March 17<sup>th</sup>, 2013, in Harbour Grace.

13-023            Motion:        C. Potter/J. Riggs  
RESOLVE that the Town of Bay de Verde make donation in amount of \$30.00 towards this event.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: C. Potter, J. Riggs, J. Emberley L. Keats
	Opposed:	0

Carried.

From: The Bay de Verde Recreation Committee - copy of their annual financial report for period January - December 2012.

- Invite members of the Recreation Committee to meet with council and give report on their activities during the past year.

From: The Bay de Verde Volunteer Fire Department - copy of their incident report for year 2012.

- File

From: Mr. Kevin Thorne - Town of Bay de Verde's Integrated Community Sustainability Plan completed as requested by Council.

13-023<sup>1</sup> C. Potter/G. Coish

RESOLVE that the Town of Bay de Verde adopt this ICSP Plan as submitted and that it be forwarded to the Department of Municipal Affairs.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley, L. Keats

Opposed: 0

Carried.

#### ACCOUNTS

PAYABLE: 13-024<sup>1</sup> Motion: L. Keats/G. Coish

RESOLVE that the following accounts be paid:

Avalon Industrial & Marine	113.23
Bell Aliant	497.41
Bell Mobility	63.22
Brenntag Canada	272.60
Button's Marine	281.30
Cal Legrow Insurance	1538.00
Channel 6 Ads	65.00
Credit recovery	49.48
Harvey & Company Ltd.	258.72
Irving Oil Ltd.	2101.20
Irving Oil Ltd.	989.85
Land & Sea Welding	58.01
Micmac Fire & Safety	16,272.00
Mike's Auto Repair	361.60
Municipal Assessment Agency	2716.00
Newfoundland Power	3649.49
Penney's Transport & Courier	226.84
The Telegram	207.08

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, C. Potter, J. Emberley, J. Riggs

Opposed: 0

Carried.

NEW

BUSINESS: Since the Winter Carnival opening ceremonies are to be held at the Town Hall on Wednesday, February 27<sup>th</sup>, 2013, the Mayor has suggested that we have a ribbon cutting ceremony. Councillor Potter has agreed to provide the ribbon for this event. All councillors are encouraged to attend.

Capital Works application for 2013 - sewer system for area of community beyond the water tank - Mayor Murphy has advised that he is in constant contact with M.H.A. Charlene Johnson's office on this issue.

The official presentation of the new pumper truck will take place on Monday March 11<sup>th</sup>, 2013, at 2:00 p.m. M.H.A. Charlene Johnson will be in attendance.

It is suggested that Fire Commissioner Derrick Simmons, former Fire Commissioner Fred Hollett, Mr. Wade Parsons from E.J. Pratt and Quinlan Bros Limited representatives be invited.

Other volunteer organizations in the community would also be issued invitations.

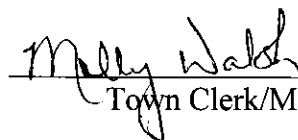
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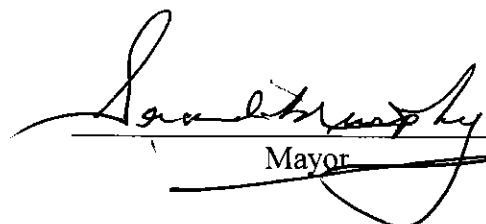
MEETING: Next regular meeting of Council will be held on Wednesday March 13<sup>th</sup>, 2013, at 4:00 p.m.

ADJOURN: ~~13-025~~ Motion: G. Coish/C. Potter  
RESOLVE that with no further business for discussion, meeting be adjourned.  
6:15 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Emberley, L. Keats, J. Riggs  
Opposed: 0

Carried.

  
Town Clerk/Manager

  
Mayor



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## AGENDA FOR COUNCIL MEETING

**WEDNESDAY, MARCH 13, 2013 4:00 P.M.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Business arising from the minutes
5. Correspondence received:
  - Dept. Of Municipal Affairs - approving awarding of part CP-2 to Chards Constr.
  - From the BAE Newplan Group to Chard's Construction Ltd. Accepting their bid for hookup of waterline to pumphouse under CP-2
  - From the Bay de Verde Harbour Authority requesting meeting with council to discuss their water bill for wharf
  - Copy of letter from Fire and Emergency Services to C.E.T. Fire Pumps Manufacturing regarding defective ladder on pumper truck.
  - Newfoundland and Labrador Hydro re generator plant in Holyrood
  - Carol's Grocery advising that as of Feb. 28<sup>th</sup>, 2013, business has ceased operation.

6. Accounts Payable:

Button's Marine	First Aid Kit, etc. Garage	123.05
Dicks and Company Ltd.	Office Supplies	28.37
Irving Energy	Propane	967.65
Newfoundland Power	Hydro	3761.65
Ocean View Conv	Supplies (Winter Carnival)	29.52
Workers Compensation	Assessment Fees	2519.04

7. Committee Reports
8. New Business:
  - Copy of Annual Report Fire Department
  - Request from Heritage Committee to meet to discuss new website
9. Time and date next regular meeting
10. Adjourn

Note: Newfoundland Power advises that there will be a power interruption on Tuesday, March 19<sup>th</sup>, 2013 from noon to 4:00 p.m.



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**MINUTES OF MEETING**

**MARCH 13, 2013**

**PRESENT:** Deputy Mayor Gordon Coish  
Councillors: Juanita Emberley  
Jennie Riggs

Councillors: Carrie Potter  
Gerard Broderick  
Louis Keats.

**ABSENT:** Mayor Gerard Murphy

**CALL TO**

**ORDER:** Meeting was called to order by the Deputy Mayor at 4:05 p.m.

**AGENDA:** 13-027 Motion: C. Potter/J. Emberley  
RESOLVE that the agenda for today's meeting be accepted as submitted.

**Vote:** In favour: Deputy Mayor G. Coish, Councillors: C. Potter,  
J. Riggs, L. Keats, J. Emberley, G. Broderick  
Opposed: 0  
Carried

**MINUTES:** 13-028 Motion: G. Broderick/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

**Vote:** In favour: Deputy Mayor G. Coish, Councillors: C. Potter,  
J. Riggs, L. Keats, J. Emberley, G. Broderick  
Opposed: 0  
Carried

**BUSINESS**

**ARISING:** No business arising.

**MAINTENANCE**

**REPORT:** Maintenance Operator not available for this meeting, but did advise that the dump Truck is in the garage and repairs should be carried out over the next few days.

CORRESPONDENCE  
RECEIVED:

- Dept. Of Municipal Affairs - approving awarding of part CP-2 to Chards Construction
  - FILE
- From the BAE Newplan Group to Chard's Construction Ltd. Accepting their bid for hookup of waterline to pumphouse under CP-2
  - FILE
- From the Bay de Verde Harbour Authority requesting meeting with council to discuss their water bill for wharf
  - Letter to be written to the Bay de Verde Harbour Authority requesting they attend the next scheduled council meeting at 4:00 pm.
- Copy of letter from Fire and Emergency Services to C.E.T. Fire Pumps Manufacturing regarding defective ladder on pumper truck.
  - FILE
- Newfoundland and Labrador Hydro re generator plant in Holyrood
  - FILE
- Carol's Grocery advising that as of Feb. 28<sup>th</sup>, 2013, business has ceased operation.
  - NOTE - The Town Clerk/Manager will complete all the required administrative work relating to the closure of this business within the community.

ACCOUNTS

PAYABLE: 13-029 Motion: L. Keats/G. Broderick  
RESOLVE that the following accounts be paid:

Button's Marine	123.05
Dicks and Company Ltd.	28.37
Irving Energy	967.65
Newfoundland Power	3761.65
Ocean View Convenience	29.52
Workers Compensation	2519.04

Vote: In favour: Deputy Mayor G. Coish, Councillors: C. Potter,  
J. Riggs, L. Keats, J. Emberley, G. Broderick  
Opposed: 0

Carried



COMMITTEE

REPORTS: No committee reports.

NEW

BUSINESS: A copy of the Annual Report from the Bay de Verde Fire Department was provided.

- FILE

Request from Heritage Committee to meet to discuss new website

- Letter to be written to the Bay de Verde Heritage Committee requesting they attend the next scheduled council meeting at 4:30 pm.

A discussion took place regarding Come Home Year.

- DEFERRED to next meeting

Received a request form Clyde Hyde of Red Head Cove.

- Send a letter to Mr. Hyde and ask him to state specifically in writing what he requires from council.

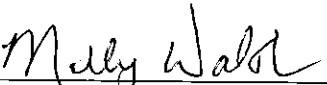
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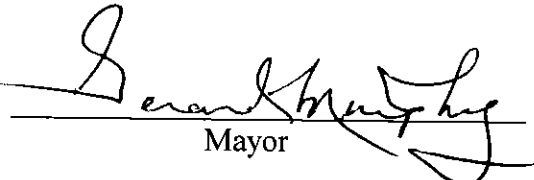
MEETING: Next regular meeting of Council will be held on Wednesday March 27<sup>th</sup>, 2013, at 4:00 p.m.

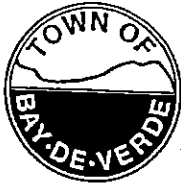
ADJOURN: 13-030 Motion: C. Potter/J. Emberley  
RESOLVE that with no further business for discussion, meeting be adjourned.  
5:40 p.m.

Vote: In favour: Deputy Mayor G. Coish, Councillors: C. Potter,  
J. Riggs, L. Keats, J. Emberley, G. Broderick  
Opposed: 0

Carried

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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## AGENDA FOR COUNCIL MEETING

**WEDNESDAY, MARCH 27<sup>TH</sup>, 2013 4:00 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Representatives from the Harbour Authority Bay de Verde
5. Representatives from the Bay de Verde Recreation Committee
6. Business arising from the minutes
7. Maintenance Operator's report and/or Councillors' questions
8. Correspondence received:
  - Department of Transportation and Works re Ice control materials 2013-2014
  - Department of Municipal Affairs - acknowledging our ICSP Submission
  - E-mails from BAE Newplan Group re Change Order for installation of Tee and Reducer to connect the new drain/flushing pipe.
9. Accounts Payable:

Brenntag Canada Inc.	Chlorine	1653.03
Eastlink	Internet Service	64.30
10. Committee Reports
11. New Business:
  - Write off Doubtful accounts
12. Time and date next regular meeting
13. Adjourn



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## MINUTES OF MEETING

**MARCH 27<sup>TH</sup>, 2013**

PRESENT: Mayor Gerard Murphy                      Councillors: Carrie Potter  
             Deputy Mayor Gordon Coish                      Jennie Riggs  
             Councillor: Juanita Emberley

ABSENT:        Councillors: Gerard Broderick  
                         Louis Keats

CALL TO  
ORDER:        Meeting was called to order by the Mayor at 4:10 p.m.

AGENDA:    13-031        Motion:        C. Potter/J. Riggs  
                 RESOLVE that the agenda for today's meeting be accepted as submitted.

Vote:            In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
                                                 Councillors: C. Potter, J. Riggs, J. Emberley  
                         Opposed: 0

Carried.

MINUTES:   13-032        Motion:        J. Riggs/J. Emberley  
                 RESOLVE that the minutes of the previous meeting be accepted as submitted

Vote:            In favour:        Mayor G. Murphy, Deputy Mayor G. Coish  
                                                 Councillors: J. Riggs, J. Emberley, C. Potter  
                         Opposed:        0

Carried.

## BUSINESS

Scott Coish, Coish's Trucking, advised that when in the process of taking apart the dump truck to install the transmission, it was discovered that the cab of the truck is in such condition that the unit would not possibly pass inspection when it comes due in two month's time. He therefore stopped all work on the dump truck until further instructions were received from the Council.

After some discussion on the topic, members of council decided that the truck should be put together and left as is for the present time. A decision on what to do with it will be made at a later date.

Harbour

There was no response from the Harbour Authority Bay de Verde to Council's letter asking them to attend this meeting.

## Recreation

No representative from the Recreation Committee was available to attend this meeting

## CORRESPONDENCE

From: Department of Transportation and Works re Ice Control Materials for 2013-2014 winter season

**Motion:** G. Coish/J., Emberley

RESOLVE that the Town of Bay de Verde order from the Department of Transportation and Works 250 tonnes of salt and sand for the coming winter.

In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, J. Emberley, C. Potter  
Opposed: 0

Carried.

From: Department of Municipal Affairs acknowledging receipt of the Town's Integrated Community Sustainability Plan.

- File

From: BAE Newplan Group, e-mails advising that Change Order #1 had been placed for the installation of Tee and Reducer to connect new drain/flushing Pipe under CP-2 waterline upgrade.

- File

#### ACCOUNTS

PAYABLE: 13-034 Motion: C. Potter/J. Riggs  
RESOLVE that the following accounts be paid:

Brenntag Canada Inc.	Chlorine	1653.03
Eastlink	Internet Service	64.30

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley  
Opposed: 0

Carried.

#### COMMITTEE

REPORTS: Discussion held on the condition of the road within the community, particularly, Master's Road, part of Tavernor's Road, section of Front Road and the Town Hall driveway/parking lot.

It was decided that during the next few weeks sections of the roads deemed in need of repairs would be marked and asphalt resurfacing company would be contacted to carry out these repairs - price being a prime consideration.

#### NEW

BUSINESS: 13-035 Motion: G. Coish/C. Potter  
RESOLVE that Council write off doubtful accounts held on the books from 2005.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley  
Opposed: 0

Carried.

Discussion held on what can be done to improve collection of Accounts Receivable. It was decided that a letter would be forwarded to all residents of the community reminding them of the 7% discount if paid before the end of May and re-iterating the Council policy disconnection of water services and placement of accounts in collection agency.

Request received from the Fire Department to have the floors in the fire hall stripped. Cory Squires, Old Perlican, to be contacted to see if he is interested in doing this.

13-036                      Motion:                      G. Coish/.Emberley  
RESOLVE that a letter be forwarded to the Department of Transportation  
and Works regarding the condition of the highway throughout the community  
in particular that area near Knob Road and bottom of small hill. cc letter to  
MHA Charlene Johnson

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: J. Emberley, C. Potter, J. Riggs
	Opposed:	0

Carried.

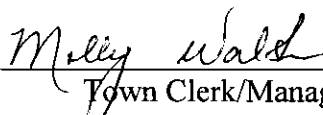
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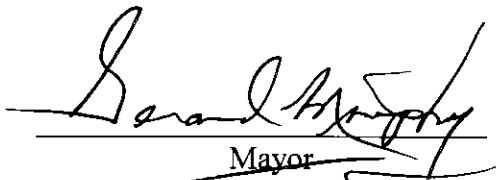
MEETING: Next regular meeting of Council will be held on Wednesday, April 10<sup>th</sup>, 2013 at 4:00 p.m.

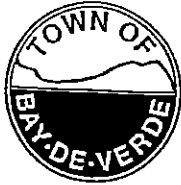
ADJOURN: 13-037      Motion: J. Riggs/J. Emberley  
RESOLVE that with no further business for discussion, meeting be  
adjourned. 6:10 p.m.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: J. Riggs, J. Emberley, C. Potter
	Opposed:	0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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## AGENDA FOR COUNCIL MEETING

**Wednesday, April 10, 2013 4:00 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Business arising from the minutes
5. Maintenance Operator's report and/or Councillors' questions
6. Correspondence received:
  - Department of Municipal Affairs re Federal Gas Tax Program
  - Dept. Of Environment and Conservation - Spring drinking water quality report
  - E-mail from Keith Bartlett, BAE Newplan Group re completion of CP-2

7. Accounts Payable:

BAE Newplan Group	Engineering Fees	16,757.44
Bell Aliant	Phone Service	475.10
Cal Legrow-Baine Johnson	Addition to insurance policy	32.00
Dept. Transportation & Works	Ice Control Materials	201.74
NL Power	Hydro	3,443.78
Oceanview Convenience	Flashlight	8.24
Ricoh Canada	Copier Charges	133.27
Penney's Courier	Freight Charges	36.62
Eastern Waste Management	Waste Management Fees	29,972.02



8. Committee Reports

- 2 -

9. New Business

10. Time and date next regular meeting

11. Adjourn



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## MINUTES OF MEETING

**APRIL 10, 2013**

PRESENT: Mayor Gerard Murphy                      Councillors: Carrie Potter  
Deputy Mayor Gordon Coish                      Jennie Riggs  
Councillors: Juanita Emberley                      L. Keats  
Gerard Broderick

CALL TO  
ORDER: Meeting was called to order by the Mayor at 4:10 p.m.

AGENDA: 13-038              Motion: J. Riggs/G. Broderick  
RESOLVE that the agenda for today's meeting be accepted with following  
additions:  
Correspondence: Letter from Coish's Trucking re subordinate permit

Accounts Payable: Invoice Eastern Waste Management

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, G. Broderick, J. Emberley, C. Potter,  
L. Keats

Opposed: 0

Carried.

MINUTES: 13-039              Motion: J. Emberley/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Emberley, J. Riggs, C. Potter, G.  
Broderick, L. Keats

Opposed: 0

Carried.

BUSINESS  
ARISING:

13-040            Motion:            J. Riggs/G. Coish  
RESOLVE that letter be sent to residents of the community reminding them:  
- of the discount available if account paid in full before May 31/13  
- deadline for payment of taxes is June 30, 2013  
- accounts in arrears: disconnection of services and placed with collection  
agency if arrangements for payment not made by May 10<sup>th</sup>, 2013

Vote: In favour:            Mayor G. Murphy, Deputy Mayor G. Coish  
                                         Councillors: J. Riggs, C. Potter, L. Keats, J. Emberley,  
                                         G. Broderick

Opposed:            0

Carried.

MAINTENANCE

REPORT:            - During the past week problems have been experienced with the altitude valve  
                                         in the tank. Valve has been sticking and causing the tank to overflow at times and  
                                         to become empty at others.

                                         - Some minor problems have been experienced with the backhoe. Several calls  
                                         have been made to Harvey & Company but they have yet to address the problems.

CORRESPONDENCE

RECEIVED: From:    Department of Municipal Affairs advising that funding under the Gas  
                                         Tax allocations have been released for the Town in amount of \$84,838.26.

13-041            Motion:            G. Broderick/G. Coish  
RESOLVE that the gas tax funding be put into a G.I.C. at NL Credit Union  
Limited. Funds to be used for PH System for pumphouse (application already  
submitted to Dept. Municipal Affairs).

Vote:                    In favour:            Mayor G. Murphy, Deputy Mayor G. Coish  
                                         Councillors: G. Broderick, L. Keats, J. Riggs,  
                                         C. Potter, J. Emberley

Opposed:            0

Carried.

From: Department of Environment and Conservation, Water Resource Management Division, attaching 2012 Spring Drinking water quality report.

- File

From: Coish's Trucking and Excavating Limited requesting a subordinate permit to excavate and remove 1500 cubic meters of material from the west end of the existing pit.

Maintenance Operator to contact Coish's and have a representative from that company show him exactly what part of the pit they are requesting this subordinate permit.

Coish's Trucking and Excavating also to be advised that it is the intention of the Town of Bay de Verde to maintain the quarry boundary where it presently exists and it will not be extended under any circumstances.

From: BAE Newplan Group - copy of e-mail re start of the final construction phase of the pumphouse. Based on contract documents, the engineers would have to give the contractor 30 working days from April 15th/13 to complete the project with a final completion date now set at May 27<sup>th</sup>, 2013.

- Mayor Murphy to contact Engineers re delays in completing this project.

#### ACCOUNTS

PAYABLE: 13-042 Motion: L. Keats/G. Broderick  
RESOLVE that the following accounts be paid:

BAE Newplan Group	16,757.44
Bell Aliant	475.10
Cal Legrow-Baine Johnson	32.00
Dept. Transportation & Works	201.74
NL Power	3,443.78
Oceanview Convenience	8.24
Ricoh Canada	133.27
Penney's Courier	36.62
Eastern Waste Management	29,972.02

Vote: In favour: Mayor G. Murphy, Deputy Mayor g. Coish  
Councillors: L. Keats, G. Broderick, C. Potter,  
J. Emberley, J. Riggs  
Opposed: 0  
Carried.

## NEW

**BUSINESS:** Discussion was held on initiating a superannuation package for Town Employees who have been employed by the Council for a number of years and are in a position to retire at a future date.

13-043            Motion:            L. Keats/C. Potter  
RESOLVE that the Town of Bay de Verde offer a superannuation (Benefit Package) to its employees under following conditions:

- That the Town Employee have been employed for a minimum of 10 years
- That time worked be accumulated to a maximum of 20 years with a salary cap of \$500.00 - payable at retirement
- That this package only apply to full time workers.

Vote:	In favour	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: L. Keats, C. Potter, G. Broderick, J. Emberley, J. Riggs
	Opposed:	0
		Carried.

13-044            Motion:            C. Potter/J. Riggs  
RESOLVE that the Town of Bay de Verde make a donation of \$250.00 to the  
“Kids Group” to help offset their expenses. Money to be paid in September,  
2013.

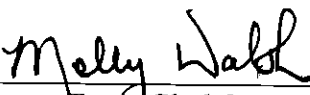
Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish,  
Councillors C. Potter, J. Riggs, J. Emberley,  
G. Broderic, L. Keats  
Opposed: 0  
Carried.

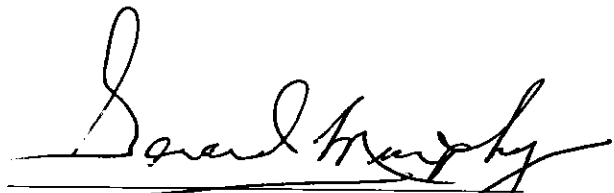
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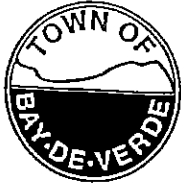
MEETING: Next regular meeting of Council will be held on Wednesday, April 24, 2013  
at 7:00 p.m.

ADJOURN: 13-045 Motion: J. Riggs/G. Broderick  
RESOLVE that with no further business for discussion, meeting be adjourned.  
6:40 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, G. Broderick, L. Keats  
J. Riggs. C. Potter  
Opposed: 0  
Carried.

  
Town Clerk/Manager

  
Mayor



THE TOWN OF BAY DE VERDE  
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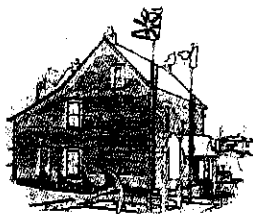
Website: [www.baydeverde.com](http://www.baydeverde.com)

## AGENDA FOR COUNCIL MEETING

**WEDNESDAY APRIL 24<sup>TH</sup>, 2013 7:00 p.m.**

1. Call to order
2. Adoption of agenda for tonight's meeting
3. Adoption of minutes of previous meeting
4. Representatives from the Bay de Verde Heritage Committee
5. Business arising from the minutes
6. Maintenance Operator's report and/or Councillors' questions
7. Correspondence received:
  - R.C.S.C.C. 295 Baccalieu Sea Cadet - invitation to Annual Review - *completed*
  - Town of Old Perlican re subordinate permit
  - Baccalieu Trail & District Labour Council - invitation to participate in wreath laying ceremony for National Day of Mourning for Worker Killed or Injured in the workplace
8. Accounts Payable:

- BAE Newplan Group	Engineering Fees	10,498.60
Irving Oil	Dyed Diesel	548.41
9. Reports
10. New Business
11. Time and date next regular meeting
12. Adjourn



*Bay de Verde*  
*Heritage Committee*

P.O. Box 10 Bay de Verde NL A0A 1E0  
Tel 1-709-587-2766 Tel 1-709-587-2260 Fax 1-709-587-2049

BAY DE VERDE HERITAGE COMMITTEE Website: [www.baydeverde.com](http://www.baydeverde.com)

## FINANCIAL REPORT

JANUARY - DECEMBER 2012

BOOK BALANCE DECEMBER 31, 2011

\$11,517.77

### REVENUES:

Postage	
Donations	\$45.73
GST Rebate	\$ 240.00
Door Admission	1855.77
Sales	\$ 4,500.00
Grants	\$ 152.00
Town Council	
Dept. Tourism Culture & Rec.	\$ 1,200.00
JCP Projects	\$ 5,950.00
Student Projects	\$ 16,068.00
Family Trees	\$ 4,098.00
Book Sales	\$ 224.14
Heritage Days	\$ 640.00
	11,393.81

TOTAL REVENUE 2012

\$46,367.45

57,885.22

### EXPENDITURES

House Maintenance	\$201.14
Bank Service Charges	158.78
JCP Project	16,922.33
Miscellaneous Expense	4,978.07
Purchased Artifacts	310.31
Travel Expense	1,111.23
Halloween	200.00
Heritage Days	4,512.21
Xmas Dance	817.50
Student Project	4,680.13
Web Site Maintenance	245.61
Office Supplies	1,109.97
Xmas Party	550.00
Book Expense	26.14
Receiver General	1,226.05
Carl's Wages	2,530.34



TOTAL EXPENSES 2012	\$39,579.81
BOOK BALANCE DECEMBER 31, 2012	\$18,305.31
GIC to September 30, 2012	\$5,321.17



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## MINUTES OF MEETING

**MAY 01, 2013**

PRESENT: Mayor Gerard Murphy                      Councillors: Carrie Potter  
                    Councillors: Jennie Riggs                      Juanita Emberley  
                                         Louis Keats                      Gerard Broderick

ABSENT: Deputy Mayor Gordon Coish

CALL TO  
ORDER: Meeting was called to order by the Mayor at 4:00 p.m.

AGENDA: 13-046              Motion: J. Riggs/J. Emberley  
RESOLVE that the agenda for today's meeting be accepted with the following additions:

**Correspondence:**

- Newfoundland Power requesting permission to replace light pole
- BAE Newplan Group - e-mails and letter to Filtrum re CP-2
- Quote on replacement dump truck
- Municipal Assessment Agency Scholarship

**Accounts Payable:**

- Bay de Verde Navy League	Plaque & Engraving	40.00
- Bell Aliant	Phone Service	357.62
- Bell Mobility		63.22
- Channel 6 Ads	Volunteer Week	20.00
- Emco Supply	Gate Valve	1075.65
- Irving Distribution	Propane	775.85
- NL Construction Safety assoc	Training	237.30
- Dicks and Company Ltd	Office Supplies	45.37

Vote:              In favour: Mayor G. Murphy, Councillors: J. Riggs, J. Emberley, C. Potter, L. Keats, G. Broderick  
                                         Opposed: 0

Carried

MINUTES: 13-047 Motion: C. Potter/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Riggs  
J. Emberley, G. Broderick, L. Keats  
Opposed: 0  
Carried.

**HERITAGE  
COMMITTEE:**

Gerald Riggs, Chairman and Brendan Doyle, Vice Chairman Bay de Verde  
Heritage Committee met with Council to discuss a couple of issues:

1. New Website to be used by the Town and the Heritage Committee
2. Present financial statement January - December 2012

**Website:**

The present website, [www.baydeverde.com](http://www.baydeverde.com), was established in 2004 by the Heritage Committee with the intention of preserving the culture and heritage of Bay de Verde. The initial cost of this site was \$1400.00 with an annual hosting fee of \$245.61. Over the past few months there have been some problems with the existing website and consequently it has not been available for viewing. Also, some time in the last little while, the website guest book disappeared and the web server has not been able to retrieve it.

The Heritage Committee has spent some time looking into the possibility of replacing the existing site with a more user friendly and up to date site. Contact was made with Glacier Cove Business Systems and a price was obtained to cover the following:

- Create a website
- Slide Show
- Town Section
- Allow due dates to be set
- Interface with facebook
- Guest book
- plus other features

Total cost would be \$2500.00 plus H.S.T.  
Yearly hosting \$250.00 plus HST

Access to site would be by Heritage Committee and Town Office

Bren Doyle of the Heritage Committee will take responsibility for ensuring that site is set up and operational.

Vote:	In favour:	Mayor G. Murphy, Councillors: G. Broderick, J. Emberley, L. Keats, J. Riggs, C. Potter
	Opposed:	0

## Financial Report:

With cutbacks in Government, there is a possibility that we will not be successful in getting a J.C.P. this year. Announcements are usually made mid-April but nothing has been announced to date. If this happens, the Heritage Committee will then have to hire a worker in order to keep the Heritage Premises opened for the 14 weeks of tourist season.

13-049 Motion: J. Riggs/J. Emberley  
: RESOLVE that the Financial Report from the Bay de Verde Heritage Committee be accepted as submitted.

Vote: In Favour: Mayor G. Murphy, Councillors: J. Riggs  
J. Emberley, G. Broderick, L. Keats, C. Potter  
Opposed: 0  
Carried

#### BUSINESS

ARISING: Letter from Coish's Trucking requesting subordinate permit to have 1500 cu. meters of gravel from the quarry. Request that they re-submit their letter indicating exactly what and where they are looking for.

#### CORRESPONDENCE

RECEIVED: From: The Town of Old Perlican requesting a subordinate permit to haul approximately 15 - 20 tonnes of gravel to be used in repairing waterline breaks.

13-049 Motion: J. Riggs/J. Emberley  
RESOLVE that no subordinate permits be issued for requests originating outside the Town of Bay de Verde.

Vote: In favour: Mayor G. Murphy, Councillors: J. Riggs, J.  
Emberley, C. Potter, L. Keats, G. Broderick  
Opposed: 0  
Carried.

From: R.C.S.C.C 295 Sea Cadet Corps - invitation for Mayor to attend their Annual Inspection and Banquet.  
- Mayor attended.

From: Baccalieu Trail and District Labour Council - re National Day of Mourning for workers killed or injured on job  
- File

Minutes of Meeting  
May 01, 2013  
Page 5..

From: BAE Newplan Group - copy of e-mail to Filtrum Ltd. requesting copy of their Work schedule for the completion of pump house under CP-2. Filtrum advise they will provide schedule once delivery date for pumps is received from EMCO.

From: Newfoundland Power requesting permission to replace hydro pole on Route 70 near residence of Pat Quinlan

13-050 Motion: C. Potter/J. Riggs  
RESOLVE that permission be given to Newfoundland Power to carry out this work.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Riggs,  
J. Emberley, L. Keats, G. Broderick  
Opposed: 0

Carried.

From: Department of Municipal Affairs - e-mail re damage to Church Hill during Igor hurricane

- Defer to next meeting

From: Municipal Assessment Agency re Clar Simmons Scholarship available to a child or grandchild of Council member or employee

- Copy given to each Councillor

ACCOUNTS

PAYABLE: 13-051 J. Riggs/ G. Broderick  
RESOLVE that the following accounts be paid:

BAE Newplan Group	10,498.60
Irving Oil	548.41
Bay de Verde Navy League	40.00
Bell Aliant	357.62
Bell Mobility	63.22
Channel 6 Ads	20.00

## Minutes of Meeting

May 01, 2013

Page 6...

Emco Supply	1075.65
Irving Distribution	775.85
NL Construction Safety assoc	237.30
Dicks and Company Ltd	45.37

Vote:	In favour:	Mayor G. Murphy, Councillors: J. Riggs, G. Broderick, C. Potter, J. Emberley, L. Keats
	Opposed:	0

Carried.

## NEW

**BUSINESS:** Discussion was held on the use of the Backhoe by the Maintenance Operator for transportation to and from his home. It was stated that Councillors would prefer to see the machine parked on Council property after the completion of each work day.

Mayor Murphy advised that he was speaking with Mr. Dan Noseworthy, the Department of Municipal Affairs on three items of concern for Council:

- a) Re retirement of Debt Charge - Letter of clarification has been requested From Paul Tucker, Dept. of Mun. Affairs.
- b) Municipal Operating for 2013: first installment should be received in May and the second in October 2013.
- c) Application for installation of sewer system for area of town beyond the water tank and top part of Cherry Hill:
  - applications for Capital Funding are ranked according to priority by The Dept. Of Municipal Affairs. Our application is not at the top of the priority list but never th less it is ranked high on their listing.

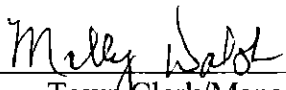
Lease of dump truck:                      Defer to next meeting

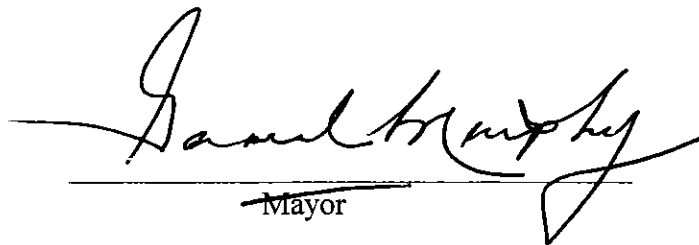
NEXT

**MEETING:** Next regular meeting of council will be held on Wednesday, May 15<sup>th</sup>, 2013 at 7:00 p.m.

ADJOURN: 13-052      Motion: G. Broderick/C. Potter  
RESOLVE that due to previous commitments, other business be deferred and  
meeting be adjourned to meet at time previously set.

Vote:              In favour: Mayor G. Murphy, Councillors: G. Broderick, C.  
Potter, J. Riggs, J. Emberley, L. Keats  
Opposed: 0  
Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor





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## MINUTES OF MEETING

**MAY 15, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor Gordon Coish (4:45 pm)  
Councillor: Louis Keats

Councillors: Carrie Potter  
Jennie Riggs  
Gerard Broderick

ABSENT: Councillor: Juanita Emberley

CALL TO  
ORDER: Meeting was called to order by the Mayor at 3:40 p.m.

AGENDA: 13-053 Motion: J. Riggs/G. Broderick  
RESOLVE that the agenda for today's meeting be accepted with additions to:  
Correspondence:  
- Copy of e-mail to Dept. Of Municipal Affairs  
- Copy of e-mail from Crystal Hill, Exec. Assist. To Charlene Johnson  
- Offer on dump truck  
- Newfoundland Power re installation two (2) poles

Vote: In favour: Mayor G. Murphy, Councillors: J. Riggs, G.  
Broderick, C. Potter, L. Keats  
Opposed: 0  
Carried.

MINUTES: 13-054 Motion: C. Potter/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Riggs  
G. Broderick, L. Keats  
Opposed: 0  
Carried.

13-055            Motion:            L. Keats/G. Broderick  
RESOLVE that the Department of Natural Resources, Mineral Lands Division  
be written advising that it is Council's decision that this subordinate permit  
request be refused based on following:

- Vote: In favour: Mayor Murphy, Councillors: L. Keats, G. Broderick. C. Potter, J. Riggs  
Opposed: 0

13-055          Motion:          L. Keats/G. Broderick  
RESOLVE that Municipal Affairs be advised to proceed with repairs to sections  
of Church Hill road as outlined in their e-mail April 23, 2013.

Vote:	In favour:	Mayor G. Murphy, Councillors: L. Keats. G. Broderick, C. Potter, J. Riggs
	Opposed:	0

Carried.

CORRESPONDENCE  
RECEIVED:

From: Dale Walsh, Maintenance Operator, expressing his concerns re direction of Council regarding the use of council equipment (backhoe/truck)

- Defer to next regular meeting when Maintenance Operator will attend.

From: Department of Municipal Affairs, Paul Tucker, Director of Finance, advising that council will be receiving its Municipal Operating Grant allocation for 2013 in the amount of \$71,996.00 with first payment \$35,998.00 in April and the balance in October.

- File

From: BDO Canada LLP 2012 Municipal Audit  
13-056 Motion: C. Potter/J. Riggs  
RESOLVE that the 2012 municipal audit be accepted as submitted and forwarded to the Department of Municipal Affairs.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Riggs,  
L. Keats, G. Broderick  
Opposed: 0  
Carried.

Discussion held on the proposed sale of the old dump truck. One offer was received.

13-057 Motion: C. Potter/J. Riggs  
RESOLVE that the Town of Bay de Verde accept the offer from Chad and Quinn North for \$5000 for the old dump truck/sander.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Riggs,  
L. Keats  
Opposed: G. Broderick  
Carried.

**Note:** Deputy Mayor G. Coish arrived at meeting

From: Newfoundland Power seeking permission to install two new poles and anchors in the Tavernor's Road area to service new home construction.

13-058            Motion:            L. Keats/G. Broderick  
RESOLVE that this request be approved.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
 Councillors: L. Keats, G. Broderick, J. Riggs  
 C. Potter  
 Opposed: 0  
 Carried.

From: Erica Emberley resigning her position of clean with the Town of Bay de Verde.

13-059 Motion: G. Broderick/G. Coish  
RESOLVE that the resignation of Ms. Emberley be accepted as submitted and that Mrs. Dionne Potter be asked if she is still interested in the position.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, J. Riggs, C. Potter, L. Keats  
Opposed: 0  
Carried.

Note: Councillor C. Potter absented herself from chambers during discussion and vote.

**From:** Mayor G. Murphy, copy of e-mail forwarded to the Minister, Department of Municipal Affairs and Hon. Charlene Johnson regarding Capital funding request for installation of sewer services

- No reply from the Minister
- From M.H.A.'s office - she is to speak with Dept. Mun. Affairs

From: Quinlan Brothers Limited requesting permission to hook into the Town water system to service home they have purchased in Noonan's Lane

13-060 Motion: L. Keats/G. Broderick  
RESOLVE that permission be given for Quinlan Brothers to hook into the 2" line that presently services the Harbour Authority. All costs related to this installation to be that of Quinlan Brothers Limited, except for the curb stop which remains the property of the Town.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, G. Broderick, J. Riggs, C. Potter  
Opposed: 0  
Carried

#### Maintenance

Report: Since Maintenance Operator was not able to be present for this meeting, he submitted the following, in writing:

- Permission from Council to order:  
6 only 18" culvert  
45- 50 Loads of stone for road work.

13-061 Motion: G. Coish/L. Keats  
RESOLVE that permission be given for the ordering of 6 - 18" culverts

Vote; In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, G. Broderick  
J. Riggs, C. Potter  
Opposed: 0  
Carried.

With reference to stone:

13-062 Motion: G. Coish/L. Keats  
RESOLVE that the quantity to be ordered be cut from 45-50 loads to 25 loads and that both Coish's Trucking and Excavating and North's Construction be asked to submit prices prior to order being placed.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, L. Keats, C. Potter, J. Riggs  
Opposed: 0  
Carried.

#### ACCOUNTS

PAYABLE: 13-063 Motion: L. Keats/G. Broderick  
RESOLVE that the following accounts be paid:

Button's Marine	36.76
Emco Supply	715.06
Nebs Business Forms	480.95
Nfld. Power	3220.96
Penney's Transport & Courier	47.46
Kevin Thorne	7483.08

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, G. Broderick, C. Potter  
J. Riggs  
Opposed: 0  
Carried.

#### DEFERRED

ITEMS: Other items deferred to next regular meeting:

- Storage yard on Bear's Cove Road
- Fire Hall Roof
- Adding Kevin Moore's Lane to list of roadways in the community
- Time sheets

#### NEW

BUSINESS: Purchase of new truck for Town of Bay de Verde:

- Since this is such an important purchase, Council decided that perhaps it could be done in a special meeting to deal with this one item only. Mayor to advise his schedule for the next week and then a date will be set.

- Maintenance Operator to be asked to check a "wet spot" in the Harbour Hill to ensure that there is not a leak in the waterline line

NEXT REGULAR

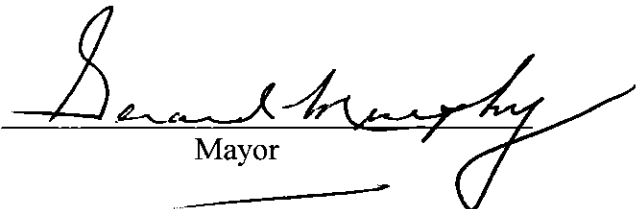
MEETING: To be advised

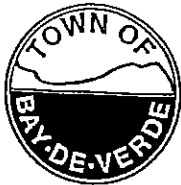
ADJOURN: 13-064 Motion: G. Broderick/L. Keats  
RESOLVE that due to other commitments by a couple of councillors, meeting be adjourned.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, L. Keats, J. Riggs,  
C. Potter  
Opposed: 0

Carried.

  
Town Clerk/Manager

  
Mayor



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## AGENDA FOR COUNCIL MEETING

**WEDNESDAY, MAY 15<sup>TH</sup>, 2013 3:30 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Business arising from the minutes
5. Correspondence received:
  - Copy of Municipal Audit 2012
  - Department of Municipal Affairs re 2013/2014 Municipal Operating Grant
  - Department of Natural Resources re subordinate Permit
  - Dale Walsh - concerns arising from decision at last regular meeting
6. Accounts Payable:

Button's Marine	Garage Supplies	36.76
Emco Supply	Waterline repair parts	715.06
Nebs Business Forms	Cheques (NL Credit Union)	480.95
Nfld. Power	Hydro	3220.96
Penney's Transport & Courier	Freight Charges	47.46
Kevin Thorne	ICSP Completion/Accounting Services	7483.08
7. Committee Reports
8. New Business
  - Maintenance Report
9. Time and date next regular meeting
10. Adjourn





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## SPECIAL MEETING OF COUNCIL

MAY 28<sup>TH</sup>, 2013

PRESENT: Mayor Gerard Murphy  
Councillors: Jennie Riggs  
L. Keats

Councillors: Carrie Potter  
Gerard Broderick

ABSENT: Deputy Mayor Gordon Coish  
Councillor Juanita Emberley

CALL TO  
ORDER: Meeting was called to order by the Mayor at 3:30 p.m.

### PURPOSE OF

MEETING: Meeting was called at the request of the Mayor to discuss the purchase/lease/rental of a "truck". Recently the Town's dump truck was sold based on the fact that it needed major repair work and in its current condition would not pass the required safety inspection.

13-065 Motion: L. Keats/C. Potter  
RESOLVE that the Town of Bay de Verde look into obtaining a vehicle for Town use through the most economical means available.

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, C. Potter,  
J. Riggs, G. Broderick  
Opposed: 0

Carried.

Prices and specifications were obtained from three (3) truck dealers in St. John's.:  
Harvey and Company  
Hickman Truck Centre  
Dodge City

Comparing information submitted by these companies, it was determined by Council that the price and information from Dodge best met Town's requirements:

- Dodge 5500 Series
- Dual wheels on Back
- Dump capacity: 6.5 Tons
- "Dumpable" back - metal construction with protector over cab
- Sander - to be supplied at later date
- Take-off tailgate
- 

Price: \$108,990.72 at end of lease agreement period  
Monthly lease \$1513.76 due on 21<sup>st</sup> day of each month

13-066 Motion: L. Keats/C. Potter  
RESOLVE that the Town of Bay de Verde obtain the Dodge 5500 Series  
4 x 4 truck from Dodge City at lease rate shown above.

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats,  
C. Potter, J. Riggs, G. Broderick  
Opposed: 0

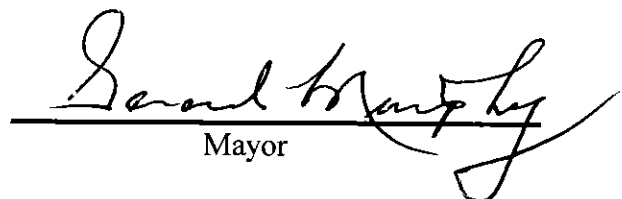
Carried.

ADJOURN: 13-067 Motion: G. Broderick/C. Potter  
RESOLVE that with no further business concerning above matter, meeting be  
adjourned. 5:30 p.m.

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick,  
C. Potter, L. Keats, J. Riggs  
Opposed: 0

Carried.

  
Town Clerk/Manager

  
Mayor



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## MINUTES OF MEETING

**JUNE 19, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor Gordon Coish  
Councillors: Gerard Broderick  
Juanita Emberley

Councillors: Carrie Potter  
Jennie Riggs  
Louis Keats

### CALL TO ORDER:

Meeting was called to order by the Mayor at 3:40 p.m.

AGENDA: 13-068 Motion: J. Emberley/L. Keats  
RESOLVE that the agenda for today's meeting be accepted as submitted

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish,  
Councillors: J. Emberley, L. Keats, C. Potter, J.  
Riggs, G. Broderick  
Opposed: 0

Carried.

MINUTES: 13-069 Motion: J. Emberley/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Emberley, J. Riggs, C. Potter, L.  
Keats, G. Broderick  
Opposed: 0

Carried.

### BUSINESS ARISING:

Use of Town vehicles by Maintenance Operator:

13-070 Motion: J. Riggs/G. Broderick  
RESOLVE that this item be deferred to next regular meeting

Vote:            In favour:    Mayor G. Murphy, Deputy Mayor G. Coish  
                                         Councillors: J. Riggs, G. Broderick, L. Keats, C.  
                                         Potter, J. Emberley  
                         Opposed:    0  
                                         Carried.

Stone for Roads:

Maintenance Operator instructed to contact Concord Paving to obtain cost of stone from their Caplin Cove pit and if that price resulted in a cost saving to the Town, he was to order 300 tons - delivered if possible - if not, take Town's equipment and transport it himself.

MAINTENANCE

REPORT:    a) Mr. Bob Sutton approached Maintenance Operator with concerns regarding parking of vehicle by Mr. Edward Broaders on the road in front of his house

                                         m.d  
13-070 A       Motion:       G. Broderick/J. Riggs  
RESOLVE that letter be written to Mr. Sutton advising that this is not a council problem and should be addressed privately with the person concerned.

Vote:            In favour:    Mayor G. Murphy, Deputy Mayor G. Coish  
                                         Councillors: G. Broderick, J. Riggs, L. Keats  
                                         J. Emberley, C. Potter  
                         Opposed:    0  
                                         Carried.

NOTE:            Councillor J. Emberley left meeting due to work commitments(4:30 pm)

b) Maintenance Operator advised council that he would be away from the community weekend of July 13, 2013.

CORRESPONDENCE

RECEIVED: From: Department of Environment and Conservation - Water Resources  
Management Division - 2012 Summer Drinking Water Quality Report.  
- File

From: Mr. Robert Sutton outlining concerns re:

- a) parking on roadway in front of his house - addressed in motion 13-070
- b) damage to his water and sewer with possibility of bank eroding and collapsing - council did not think this was a possibility.
- File

From: Marnier Resource Opportunities Network Inc. Asking that the Month of June be designated as "Supported Employment Awareness Month

13-071 Motion: J. Riggs/C. Potter  
RESOLVE that the Town of Bay de Verde make this proclamation.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, G. Broderick,  
L. Keats  
Opposed: 0

Carried.

From: Department of Transportation and Works, Minister Paul Davis, acknowledging Council's letter of April 10<sup>th</sup>, 2013, regarding sections of Route 70 that have deteriorated and are in need of urgent repair.

Minister Davis advised that his engineering and maintenance staff are aware of the condition of the road and have listed this for consideration for upgrading and paving in future Provincial Roads Improvement Program.

- File

From: The Bay de Verde Heritage Committee advising that they will be hosting Heritage Days August 2<sup>nd</sup> - 4<sup>th</sup>., 2013 and requesting donation towards the purchase of firework.

13-072 Motion: L. Keats/G. Broderick  
RESOLVE that the Town of Bay de Verde donate \$1000.00 towards the fireworks display for Heritage weekend.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, G. Broderick, C. Potter, J. Riggs  
Opposed: 0  
Carried.

From: Town of Old Perlican advising that they have Compost Bins for sale at cost of \$21.99 plus taxes.

- File

#### ACCOUNTS

PAYABLE: 13-073 Motion: G. Broderick/G. Coish  
RESOLVE that the following accounts be paid:

Accounts Payable:

Bell Aliant	529.66
Button's Marine Inc.	99.19
Canada Post Corporation	213.57
Distribution Brunet	225.71
Eastlink	64.30
Emco Supply	436.18
Gasland Ltd.	10.00
Harvey & Company Ltd.	3150.74
Irving Energy	640.33
Irving Energy	415.15
Marc Bastarache	1699.97
Newfoundland Power	3096.55
Tara North	104.42
Penney's Transport & Courier	94.52

Petty Cash Replenishment	144.61
The Vinyl Frontier	339.00
Dale Walsh	164.61
Credit Recovery	154.00

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, L. Keats, C. Potter,  
J. Riggs  
Opposed: 0  
Carried.

NEW

BUSINESS: 13-074 Motion: G. Coish/G. Broderick  
RESOLVE that the Town of Bay de Verde amend its Capital Investment Plan submitted to the Department of Municipal Affairs in 2012 from installation of a PH System in the pumphouse to road rehabilitation (patching the paving in designated areas of the community).

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, J. Riggs, C. Potter  
L. Keats  
Opposed: 0  
Carried.

Infrastructure Application (Sewer installation project):  
Mayor Murphy advised that there has been no response from the Department of Municipal affairs to his e-mails regarding this proposed work.

Lockyer's Ground:

Maintenance Operator has been advised to take whatever measures he can to straighten the Lockyer's Ground road extension that was put in by RJG Constr. last year.

Application for building permit received from resident of Springhill Road for the construction of new home on 1 Harbour Hill Road.

13-075          Motion:          G. Broderick/J. Riggs  
RESOLVE that this application be approved.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, J. Riggs, C. Potter,  
L. Keats  
Opposed: 0  
Carried.

Application has been received from Business located at 25-37 Route 70 to add 12 foot extension to front of the building.

13-076            Motion:            G. Broderick/J. Riggs  
RESOLVE that this request be granted provided it meets requirements of various provincial government departments.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, J. Riggs, C. Potter

Opposed: 0

Carried.

NOTE: Councillor L. Keats left chambers during the discussion and vote on this request.

13-077            Motion:        G. Broderick/J. Riggs  
RESOLVE that the Town of Bay de Verde place a street sign “Kevin Moores Lane” at the intersection of Back Road and Moore’s Lane.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, J. Riggs, C. Potter,  
L. Keats  
Opposed: 0  
Carried.\



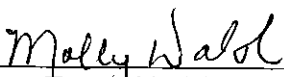
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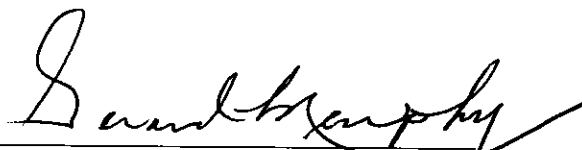
MEETING: Next regular meeting of Council will be held on Wednesday, July 17<sup>th</sup>, 2013,  
at 3:30 p.m.

ADJOURN: 13-078 Motion: G. Broderick/G. Coish  
RESOLVE with no further business for discussion, meeting be adjourned  
5:50 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, C. Potter, J. Riggs  
L. Keats  
Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



THE TOWN OF BAY DE VERDE  
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## AGENDA FOR COUNCIL MEETING

**WEDNESDAY, JUNE 19<sup>TH</sup>, 2013 3:30 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Business arising from the minutes
5. Maintenance Operator's report and/or councillors' questions
6. Correspondence received:
  - Department of Environment and Conservation - Water Resources Management Division  
2012 Summer Drinking Water Quality Report
  - Bob Sutton - concerns re area in which Edward Broaders is parking his vehicle
  - Marnier Resource Opportunities Network requesting Council support Employment Awareness Month by signing proclamation
7. Accounts Payable:

Bell Aliant	Phone Service	529.66
Button's Marine Inc.	Garage Supplies	99.19
Canada Post Corporation	Postage	213.57
Distribution Brunet	W & S Repair parts	225.71
Eastlink	Internet Service	64.30
Emco Supply	W&S Parts	436.18
Gasland Ltd.	Gas	10.00
Harvey & Company Ltd.	Vehicle Maintenance	3150.74
Irving Energy	Dyed Diesel	640.33
Irving Energy	Propane	415.15
Marc Bastarache	New Website Design & Constr.	1699.97

Newfoundland Power	Hydro	3096.55
Tara North	Expense re Training (Elect. Course)	104.42
Penney's Transport & Courier	Freight Charges	94.52
Petty Cash Replenishment	Replace cash used over past year for Misc.	144.61
The Vinyl Frontier	Stop Signs	339.00
Dale Walsh	Travel Expense (Training)	164.61
Credit Recovery	Collection Fees	154.00

8. Committee Reports

9. New Business

- Application for a building permit

10. Time and date next regular meeting

11. Adjourn



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## MINUTES OF MEETING

**JULY 18<sup>TH</sup>, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor Gordon Coish

Councillors: Carrie Potter  
Jennie Riggs  
Juanita Emberley

ABSENT: Councillors: Gerard Broderick  
Louis Keats

CALL TO  
ORDER: Meeting was called to order by the Mayor at 3:40 p.m.

AGENDA: 13-079 Motion: J. Riggs/G. Coish  
RESOLVE that the agenda for today's meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, J. Emberley  
Opposed: 0

Carried.

MINUTES: 13-080 Motion: J. Emberley/J. Riggs  
RESOLVE that the minutes of Special Meeting held on May 28<sup>th</sup>, 2013 be accepted as submitted.

Vote: In Favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Emberley, J. Riggs, C. Potter  
Opposed: 0

Carried.

13-081 Motion: J Riggs/J. Emberley  
RESOLVE that the minutes of the regular meeting held on June 19<sup>th</sup>, 2013, be accepted with the following changes:

Attendance: Councillor Carrie Potter's name be taken from the list of present councillors and listed as absent.

Motion: 13-071 be changed to read:  
Motion: J. Riggs/J. Emberley

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, J. Emberley, C. Potter  
Opposed: 0

Carried.

#### MAINTENANCE

REPORT: Road in the subdivision:  
- Lockyer's Ground near the residence of Earl Keats need to be cut down. The Town's equipment is not capable of doing this. It will require an excavator.  
- Defer to next regular meeting

The dump truck is in need of undercoating and the brakes checked  
- Maintenance Operator to make an appointment with the Royal Garage in Harbour Grace and have this work taken care off

There needs to be a treaded plate installed at the back of the dump truck to protect the fuel tank, etc. from damage while dumping gravel.  
- Maintenance Operator to get this installed.

#### CORRESPONDENCE

RECEIVED: From: Mr. Tony Doyle requesting permission to burn an old cod trap this fall near the dump site.

13-082 Motion: C. Potter/J. Emberley  
RESOLVE that letter be written to Mr. Doyle advising him that Council approves his request for permit to burn.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Emberley, J. Riggs  
Opposed: 0

Carried.

From: Joint Mayors Association inviting three Councillors and their spouses to a Dinner and Dance to be held at the Heart's Content Recreation Centre, September 7<sup>th</sup>, 2013

- Councillors to notify office if they wish to attend.

From: The Conception Bay Kennel Club requesting donation towards their annual Dog Show and Junior Handling Competitions.

- File

From: Epilepsy Newfoundland and Labrador and Parkinson Society, Newfoundland and Labrador requesting donation towards their causes.

13-083 Motion: C. Potter/G. Coish  
RESOLVE that donation of \$25.00 be made to each of these organizations.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs,, J. Emberley  
Opposed: 0

Carried.

From: Fire and Emergency Services, assessment report carried out on the Fire Department March 23, 2013.

13-084 Motion: G. Coish/C. Potter  
RESOLVE that a copy of this report be given to Chief Ambrose Broaders and ask for their opinion/Recommendation.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Emberley, J. Riggs  
Opposed: 0

Carried.

RESOLVE that the Town of Bay de Verde grant permission to the Bay de Verde Volunteer Fire Department to respond to calls outside the Town limits as they presently do. All calls received are to be responded to as per standard operating procedures.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: J. Emberley, C. Potter, J. Riggs
	Opposed:	0

Carried.

From: Department of Municipal Affairs, Minister Kevin O'Brien, advising that the Town of Bay de Verde has been approved for funding in the amount of \$75,000 to carry out a cost shared Sewage Study within the community.

RESOLVE that the Town of Bay de Verde accept the \$75,000. 00 offered by the Department of Municipal Affairs to carry out Sewage study - Project No. 17-MCW-14-14088 and that the Mayor and Town Clerk/Manager be authorized to sign this agreement on behalf of the Town Council.

Vote:	In favour:	Mayor G. Murpy, Deputy Mayor G. Coish Councillors: J. Emberley, C. Potter, J. Riggs
	Opposed:	0

Carried.

From: The Compass requesting council's participation in sponsoring of Bay de Verde Heritage Days.

RESOLVE that the Town of Bay de Verde participate in this advertising of Heritage Days.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: C. Potter, J. Emberley, J. Riggs
	Opposed:	0

Carried.

ACCOUNTS

PAYABLE: 13-088 Motion: G. Coish/J. Riggs  
RESOLVE that the following accounts be paid:

Air Liquide	262.86
BAE Newplan Group	2609.52
Bell Aliant	63.22
Buttons Marine Inc.	572.67
Concord Paving	3779.85
Dicks and Company Ltd	58.65
Eastlink	64.30
Emco Supply	460.08
Gasland Ltd.	40.00
Johnson's garden Centre	152.52
Joint Mayors Assoc	200.00
Municipal Assessment Ag.	2716.00
Newfoundland Power	3132.90
Parts for Trucks	317.30
Penneys Transport & Courier	17.63
Ricoh Canada	120.56
Royal Garage	3478.39
Dale Walsh	76.46

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, J. Emberley  
Opposed: 0

Carried.

NEW

BUSINESS: 13-089 Motion: C. Potter/J. Riggs  
RESOLVE that the BAE Newplan Group be asked to submit a estimate for  
paving of sections of community roads as determined by the Maintenance  
Operator.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, J. Emberley  
Opposed: 0

Carried.



Discussion was held on the completion of CP-2 part of waterline upgrading project. Filtrum Inc., who had been awarded this part of the contract, seem to be stalling the final part of the installation,

13-090                      Motion:                      C. Potter/J. Riggs  
RESOLVE that a letter be forwarded to the BAE Group advising them that  
Filtrum be given five (5) working days to start the installation of the pumps or  
their contract will be terminated.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: C. Potter, J. Riggs, J. Emberley
	Opposed:	0

Carried.

Town Emergency Plan:

13-091                      Motion:                      G. Coish/J. Emberley  
RESOLVE that the Town of Bay de Verde emergency plan as presented to  
council be approved and that a copy be submitted to Fire and Emergency  
Services.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: J. Emberley, C. Potter, J. Riggs
	Opposed:	0

Carried.

Discussion was held on work being carried out, without a permit, by Mr. Robert Sutton on his property located on Woodow's Lane

13-092                      Motion:                      J. Riggs./C. Potter  
RESOLVE that a **Registered Letter** be forwarded. To Mr. Sutton advising:  
-            He is obstructing a right-of-way, namely Woodrow's Lane  
-            He is constructing a patio without a permit to build  
-            He has obstructed town property, namely waterline curb stop

Mr. Sutton be ordered to reconfigure his patio to meet the requirements of his property and that this work be carried out by July 29<sup>th</sup>, 2013.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, J. Emberley  
Opposed: 0  
Carried

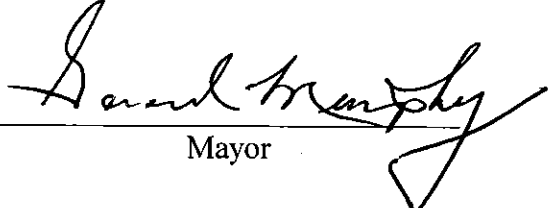
NEXT

MEETING: Next regular meeting of Council will be held on Wednesday, August 21, 2013,  
at 3:30 p.m.

ADJOURN: 13-093 Motion: G. Coish/J. Emberley  
RESOLVE that with no further business for discussion, meeting be adjourned.  
5:40 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Emberley, J. Riggs, C. Potter  
Opposed: 0  
Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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## AGENDA FOR COUNCIL MEETING

**THURSDAY, JULY 18, 2013 3:30 P.M.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meetings"
  - Special meeting May 28<sup>th</sup>, 2013
  - Regular Meeting June 19<sup>th</sup>, 2013
4. Business arising from the minutes
5. Maintenance Operators report and/or councillors questions
6. Correspondence received:
  - Tony Doyle requesting permit to burn cod trap
  - Joint Mayors Association 30<sup>th</sup> Anniversary Dinner and Dance
  - Conception Bay Kennel Club requesting donation
  - Fire and Emergency Services - evaluation of Fire Department
  - Epilepsy Newfoundland and Labrador requesting donation
7. Accounts Payable:

Air Liquide	Oxygen/Acet. Cylinder Rental	262.86
BAE Newplan Group	Design Fees	2609.52
Bell Aliant	Phone Service	454.68
Bell Mobility	Cell Phone	63.22
Buttons Marine Inc.	Garage Supplies/Misc. Sup./Clothing	572.67
Concord Paving	Stone	3779.85
Dicks and Company Ltd	Office Supplies (paper)	58.65
Eastlink	Internet	64.30
Emco Supply	Waterline Repair Parts	460.08
Gasland Ltd.	Gas	40.00
Johnson's garden Centre	Flowers (Town Sign)	152.52
Joint Mayors Assoc	Membership Fees	200.00

Municipal Assessment Ag.	Property Tax assessment fees	2716.00
Newfoundland Power	Hydro	3132.90
Parts for Trucks	Grease, etc. for truck/backhoe	317.30
Penneys Transport & Courier	Freight Charges	17.63
Ricoh Canada	Copier meter	120.56
Royal Garage	Initial Truck Payment	3478.39
Dale Walsh	Trip to Harbour Grace re truck	76.46

8. Committee Reports

9. New Business

- Adoption of Town's Emergency Plan

10. Time and Date of next regular meeting

11. Adjourn



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## MINUTES OF MEETING

**AUGUST 26, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor Gordon Coish

Councillors: Carrie Potter  
Jennie Riggs  
Louis Keats

ABSENT: Juanita Emberley  
Gerard Broderick

CALL TO  
ORDER: Meeting was called to order by the Mayor at 3:45 p.m.

AGENDA: 13-094 Motion: J. Riggs/G. Coish  
RESOLVE that the agenda for today's meeting be accepted as with following additions to Accounts Payable:

Buttons Marine Inc.	Garage Supplies	6.96
Eastlink	Internet Services	131.96
Irving Distribution	Propane Tank Rental	111.87

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: J. Riggs, C. Potter, L. Keats  
Opposed: 0

Carried

MINUTES: 13-095 Motion: C. Potter/J. Riggs  
RESOLVE that the minutes of the previous meeting be accepted as submitted

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: C. Potter, J. Riggs, L. Keats  
Opposed: 0

Carried.

## BUSINESS

Arising: Discussion was held on the patio that Mr. Robert Sutton has built around his residence - without a permit.

13-096                      Motion:                      G. Coish/L. Keats  
RESOLVE that since this patio is built on “public property”, is partially blocking the right of way, and is built over the Town’s curb stop, Mr. Sutton be advised that he must remove this patio and that is be done within 10 days from date of Council’s letter.

Vote: In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: L. Keats, J. Riggs, C. Potter  
Opposed: 0  
Carried.

CP-2 - installation of pumps in Chlorination House:

Filtrum advises that dates received from Controls and Equipment are:

- Completion of pump manufacturing: September 05, 2013
- Shipping Date: September 05, 2013
- Delivery to B.D.V.: September 16, 2013
- Installation: September 16, 2013
- Start up and Commissioning: September 18, 2013

## CORRESPONDENCE

RECEIVED: From: Department of Environment and Conservation, 2012 Annual Drinking  
Water quality report  
- File

From: Mr. Craig Gordon, Department of Municipal Affairs - e-mail advising that repairs to Church Hill Road/Master's Road approved under Igor funding will be carried out by Concord Paving in early October.

From: Mr. Wayne Manuel, BAE Newplan Group - e-mail in reply to our request for termination of contract with Filtrum due to non compliance with terms of Contract for installation of pumping system in Chlorination House.

- Because of the time and expense that would be incurred with this procedure Council has decided to have Filtrum continue with work under this contract, but engineers have been advised that under no condition will the Town of Bay de Verde ever accept this company for work should the Town be successful in getting future capital funding.

#### ACCOUNTS

PAYABLE:	13-097	Motion:	L. Keats/G. Coish
RESOLVE that the following accounts be paid:			
	Brenntag Canada -		\$1631.98
	Button's Marine -		\$ 223.05
	Credit Recovery -		\$ 110.74
	Distribution Brunet -		\$ 236.17
	Scotia Bank -		\$ 470.00
	Receiver General -		\$2390.54
	Canada Post -		\$ 213.57
	Bay de Verde Heritage Committee -		\$1000.00
	BMS Extinguishers -		\$ 197.75
	Eastern Waste Management -		\$3746.50
	EMCO Supply -		\$ 696.51
	Harvey & Company -		\$ 57.31
	Irving Energy -		\$1202.67
	Buttons Marine Inc		\$ 6.96
	Eastlink		\$ 131.16
	Irving Distribution		\$ 111.87

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: L. Keats, C. Potter, J. Riggs
	Opposed:	0

Carried

**BUSINESS:** Application for building permit received from Mr. Ernest Blundon for addition to his residence - extension measures 30 x 46

Carried

Application for building permit received from Mr. Kirk Rice for construction of a garage at 3 Master's Road -

Carried

Heritage Committee:

Discussion was held on a request from the Bay de Verde Heritage Committee for funding to help offset expenses in paving the parking lot around the Heritage Premises.

It was felt by members of Council that asphalt would greatly diminish the aesthetic value of the Heritage Premises and add a more modern appearance to the site.

However, Councillors all agreed that they would be open to discussion with members of the Heritage Committee for funding for other projects that might come up with the heritage premises.



Carried.

Carried.

Minutes of Meeting  
August 26, 2013  
Page 6...

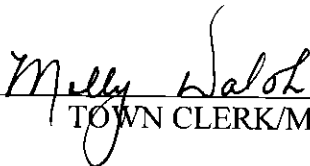
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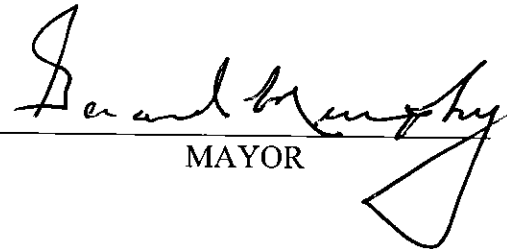
MEETING: Next regular meeting of Council will be held on Wednesday, September 18<sup>th</sup>, 2013, at 3:30 p.m.

ADJOURN: 13-102<sup>ms</sup> Motion: G. Coish/L. Keats  
RESOLVE that with no further business for discussion, meeting be adjourned 5:30 p.m.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor G. Coish Councillors: L. Keats, J. Riggs, C. Potter
	Opposed:	0

Carried.

  
TOWN CLERK/MANAGER

  
MAYOR



The Town of Bay de Verde  
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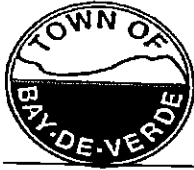
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## AGENDA FOR COUNCIL MEETING

**TUESDAY AUGUST 20, 2013 3:30 P.M.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the Regular Meeting July 18<sup>th</sup>, 2013
4. Business arising from the minutes
5. Maintenance Operators report and/or councillors questions
6. Correspondence received:
  - Dept. of Environment and Conservation – 2012 Annual Drinking Water Quality Report.
  - Application for Building Permit.
  - Email – re: Updated on CP1
  - Email from Filtrum – re: CP2 Timeline Update (Extension Request)
  - Email from Wayne Manuel – re: CP2 Response to Town's Position on extension request.
7. Accounts Payable:

Brenntag Canada - Chlorine Cylinders	\$1631.98
Button's Marine - Garage Supplies	\$223.05
Credit Recovery - Collection Fees	\$110.74
Distribution Brunet – Service Box Key	\$236.17
Scotia Bank – RRSP Contributions	\$470.00
Receiver General – Payroll Deductions	\$2390.54
Canada Post – Postage	\$213.57
Bay de Verde Heritage Committee – Heritage Days	\$1000.00
BMS Extinguishers – Annual Extinguisher Inspection	\$197.75
Eastern Waste Management – Garage Disposal Fees	\$3746.50
EMCO Supply – Water & Sewer Supplies	\$696.51
Harvey & Company – JCB Parts	\$57.31
Irving Energy – Propane & Diesel	\$1202.67
Legge's Garage – Fire Truck Repairs	\$183.62



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Accounts Payable cont...

Newfoundland Power – Hydro	\$3150.90
Penney's Transport – Courier Charges	\$168.02
Transcontinental Media – Town Support for Heritage Days	\$51.98

8. Committee Reports
9. New Business
10. Time and Date of next regular meeting
11. Adjourn



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MEETING AUGUST 20, 2013

Regular meeting of council was schedule for Tuesday, August 20<sup>th</sup>, 2013 at 3:30 p.m.

At the appointed time the following persons were present:

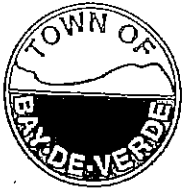
Mayor Gerard Murphy

Councillor Louis Keats

After waiting the required time (15 minutes) meeting was cancelled due to lack of quorum.

Meeting now rescheduled for Monday, August 26<sup>th</sup>, 2013 at 3:30 p.m.

  
Town Clerk/Manager



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## MEMO:

TO: ALL COUNCILLORS

FROM: Molly Walsh

DATE: August 22, 2013

Because of lack of quorum, the meeting scheduled for Tuesday August 20<sup>th</sup>, 2013 was cancelled.

It has now been reschedule for **MONDAY, AUGUST 26<sup>TH</sup>, 2013 at 3:30 p.m.** It is important that as many councillors as possible attend this meeting since we are required to have at least one meeting per month under the Municipalities Act.

Agenda from meeting scheduled on August 20<sup>th</sup>, 2013, will be used for this meeting.

  
\_\_\_\_\_  
Town Clerk/Manager



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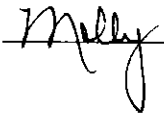
Website: [www.baydeverde.com](http://www.baydeverde.com)

## MEMO:

TO: All Councillors  
FROM: Molly Walsh  
DATE: September 17<sup>th</sup>, 2013

Just a reminder that the regular meeting of Council will be held on WEDNESDAY, September 18<sup>th</sup>, 2013, at 3:30 p.m.

Agenda and copies of minutes will be distributed at that time.

 \_\_\_\_\_



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## AGENDA FOR COUNCIL MEETING

**SEPTEMBER 18, 2013 3:30 p.m.**

1. Call to order
2. Adoption of agenda for today's meeting
3. Adoption of minutes of the previous meeting
4. Business arising from the minutes
5. Maintenance Operator's report and/or Councillors questions
6. Correspondence received:
  - Fire and Emergency Services - Fire Inspection Training Schedule (Fire Department also received a copy of this schedule).
  - Trinity Conception Health Foundation for Telethon Oct. 6/13
  - Chad North requesting purchase of land behind the Anglican Rectory on Lockyer's Ground.
  - Robert Sutton re letter from Council dated August 28<sup>th</sup>, 2013.
7. Accounts Payable:

Bartlett's Auto	Rust Proofing Truck	158.14
Bell Aliant	Phone Service	145.23
Bell Mobility	Cell Phone	63.22
Button's Marine	Garage Supplies	272.01
Credit Recovery	Collection Fees	34.80
Dicks and Company	Office Supplies	104.90
Gasland Ltd.	Diesel/Gas	273.00
Harvey & Company Ltd.	Step/Glove compartment door	279.74
Irving Oil	Dyed Diesel	691.58
Newfoundland Power	Hydro	2191.15
Penney's Transport	Freight	73.50
RJG Construction	Progress Claim #9	23075.73
Transcontinental Media	Advertising (Nomination of candidates)	291.27
Edward Layman	(2) Town Logos (Truck)	40.00



8. Reports

9. New Business:

- application for building permit - Tara North
- application to install shed - Christy Coish

Motion: 13-075      Emergency response by Fire Department - should be rescinded and new motion introduced expanding on scope of responsibilities and state areas to be covered.

Motion: 13-080      Since Council decided not to terminate contract, should consider rescinding this motion.

Council consider introducing following motions:

- a) Motion authorizing the Town Clerk/Manager to issue stop work orders where and when deemed necessary
- b) Motion authorizing the Town Clerk/Manager to pay accounts when a meeting is not possible.

10. Next meeting of Council will be held at the call of the Returning Officer.

11. Adjourn



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## MINUTES OF MEETING

**SEPTEMBER 18<sup>TH</sup>, 2013**

PRESENT: Mayor Gerard Murphy  
Councillors: Carrie Potter  
Juanita Emberley

Councillors: G. Broderick  
L. Keats

ABSENT: Deputy Mayor Gordon Coish  
Councillor: Jennie Riggs

CALL TO ORDER: Meeting was called to order by the Mayor at 3:35 p.m.


AGENDA: 13-1033 Motion: L. Keats/C. Potter  
RESOLVE that the agenda for today's meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, C. Potter.  
 J. Emberley, G. Broderick  
 Opposed: 0  
 Carried

MINUTES: 13-104      Motion: C. Potter/J. Emberley  
RESOLVE that minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, J. Emberley, G. Broderick, L. Keats  
Opposed: 0  
Carried.

Melanie Wald  
Town Clerk/Manager

  
Mayor

MAINTENANCE  
REPORT:

- (1) Two tires required for the front of the truck

13-105 Motion: G. Broderick/J. Emberley  
RESOLVE that the maintenance operator order two (2) studded tires complete with rims for the dump truck.

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick, J. Emberley, L. Keats, C. Potter  
Opposed: 0

Carried.

- (2) Chains:

13-106 Motion: G. Broderick/J. Emberley  
RESOLVE that the maintenance operator order two sets double chains for the dump truck

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick, J. Emberley, C. Potter, L. Keats  
Opposed: 0

Carried.

- (3) Installation of Sander:

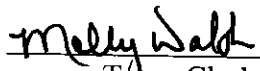
This work is to be carried out by H & H Auto, St. John's, at no cost to the Town. They are to advise appointment time for truck to be brought to St. John's.

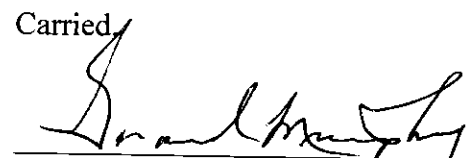
- (4) Blade for Truck:

13-107 Motion: G. Broderick/L. Keats  
RESOLVE that the Town of Bay de Verde purchase from H & H Auto a 9 ft. Blade, Pro Plus Steel, complete with accessories, at a cost of \$6895.00 plus taxes

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick, L. Keats, C. Potter, J. Emberley  
Opposed: 0

Carried

  
Town Clerk

  
Mayor

Note: H & H Auto have agreed to do the installation of the sander and the blade at the same time. Work should be complete in one day.

(5) Bucket on Backhoe:

The present bucket on the backhoe has developed a crack and is being replaced under warranty by Harvey and Company. However, if they send technician out to Bay de Verde to do the replacement, travel expenses will be the responsibility of the Town.

Mayor Murphy to contact Todd Fisher to see if they would ship the bucket out and we will return the present one to them when the truck is sent in St. John's to have sander installed.

(6) Jersey Barriers:

13-10<sup>8</sup> Motion: C. Potter/G. Broderick  
RESOLVE that the Town of Bay de Verde purchase (2) Jersey barriers to be installed on Tavernor's's Road near intersection of Master's Road.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, G. Broderick, L. Keats, J. Emberley  
Opposed: 0

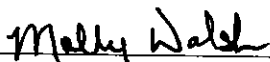
Carried.


(7) Cold Patch:

13-109 Motion: L. Keats/J. Emberley  
RESOLVE that the Maintenance Operator be instructed to order cold patch that he deems necessary for road repairs.

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, J. Emberley, G. Broderick, C. Potter  
Opposed: 0

0

  
Town Clerk/Manager

  
Mayor

CORRESPONDENCE

RECEIVED: **From:** Fire and Emergency Services - fire inspection training program schedule.  
- Copy given to Fire Department. File

**From:** Trinity Conception Placentia Health Foundation - notice of their 24<sup>th</sup>  
Annual Telethon to be held on October 6<sup>th</sup>, 2013.  
- File

**From:** Mr. Chad North requesting the purchase of land on Lockyer's Ground  
west of the Anglican Rectory.

- Because of possible conflict of interest with two councillors, quorum did not  
exist to discuss this matter and it has been set aside for next regular meeting of  
council.

**From:** Mr. Robert Sutton in reply to letter forwarded by Council August 28<sup>th</sup>,  
2013, and enclosing \$20.00 to cover the building permit for his front deck.

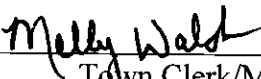
- File

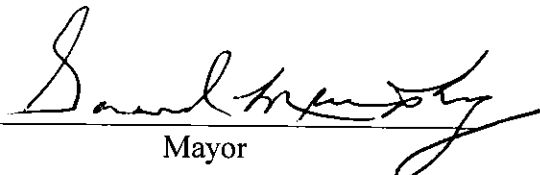
**From:** Girl Guides of Canada, Bernadette Hyde, Commissioner, requesting  
donation to help with their expenses.

13-110 Motion: G. Broderick/C. Potter  
RESOLVE that council make donation in amount of \$25.00 to this organization.

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick,  
C. Potter, J. Emberley, L. Keats  
Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

#### ACCOUNTS

PAYABLE: 13-111 Motion: L. Keats/C. Potter  
RESOLVE that the following accounts be paid:

Bartlett's Auto	Rust Proofing Truck	158.14
Bell Aliant		145.23
Bell Mobility		63.22
Button's Marine		272.01
Credit Recovery		34.80
Dicks and Company		104.90
Gasland Ltd.		273.00
Harvey & Company Ltd.		279.74
Irving Oil		691.58
Newfoundland Power		2191.15
Penney's Transport		73.50
RJG Construction		23075.73
Transcontinental Media		291.27
Edward Layman		40.00

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, C. Potter  
J. Emberley, G. Broderick  
Opposed: 0

Carried.

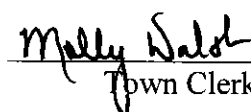
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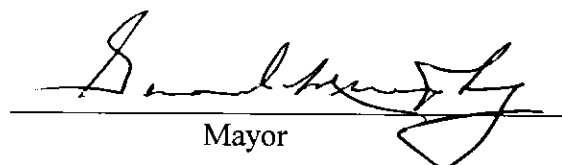
BUSINESS: Application for permit received from David and Tara North to build shed behind their residence on Tavernor's Road

13-112 Motion: L. Keats/C. Potter  
RESOLVE that this application be approved

Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, C. Potter  
Juanita Emberley, G. Broderick  
Opposed: 0

Carried.

  
Town Clerk/Manager

  
Mayor

Application received from Christy Coish to instal a pre-constructed shed and to carry out repairs to her home.

13-113 Motion: C. Potter/G. Broderick  
RESOLVE that this application be approved.

Vote:	In favour:	Mayor G. Murphy, Councillors: C. Potter G. Broderick, L. Keats,
	Opposed:	0

Carried

**Note:** Due to conflict of interest, councillor J. Emberley left chambers during discussion and vote on this item.

13-114 Motion: C. Potter/J. Emberley  
RESOLVE that Motion #13-085 be rescinded and replace with the following:


“RESOLVE that the Town of Bay de Verde grant permission to the Bay de Verde Volunteer Fire Department to respond to fire and emergency calls outside the Town limits as follows:

- Fire and emergency services to Red Head Cove and Grates Cove;
- Back up assistance when requested from Old Perlican or North Shore Fire Depts.
- Services for jaws of life for area between Bay de Verde and boundary of Ochre Pit Cove on the North Shore and Bay de Verde and New Chelsea on the Trinity Shore.

Vote: In favour: Mayor G. Murphy, Councillors: C. Potter,  
J. Emberley, G. Broderick, L. Keats  
Opposed: 0

Carried.

Molly Wald  
Town Clerk/Manager

  
Mayor

Discussion held on contract with Filtrum to complete CP-2 part of waterline upgrade. Due to red tape involved with terminating contract with this company, following motion was made.

13-115 Motion: L. Keats/G. Broderick  
RESOLVE that the Town of Bay de Verde rescind Motion 13-090

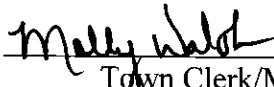
Vote: In favour: Mayor G. Murphy, Councillors: L. Keats, G. Broderick, C. Potter, J. Emberley  
Opposed: 0  
Carried.

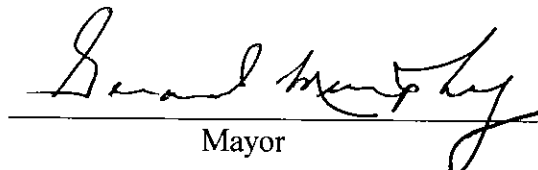
13-116 Motion: C. Potter/G. Broderick  
RESOLVE that the Town Clerk/Manager be authorized to issue stop work orders where deemed necessary for construction being carried out without permit.

Vote: In favour: Mayor G. Murphy, Councillors L Potter, G. Broderick, L. Keats, J. Emberley  
Opposed: 0  
Carried.

113-117 Motion: G. Broderick/L. Keats  
RESOLVE that when a meeting of council is not possible, the Town Clerk/Manager be authorized to pay outstanding invoices

Vote: In favour: Mayor G. Murphy, Councillors: G. Broderick, L. Keats, C. Potter, J. Emberley  
Opposed: 0  
Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



**Amending Capital Investment Plan:** Council has been advised by the Department of Municipal Affairs that this plan can only be amended to cover “paving” not patching of municipal roads. Paving involves areas that are more than 30 meters, anything less is considered patching and comes under heading of general maintenance.

Request to have “No Parking” sign removed from Woodrow’s Lane:

13-118            Motion:            C. Potter/G. Broderick

RESOLVE that a letter be written to Mr. Edward Broaders advising that the Council will remove the no parking sign on Woodrow's Lane and replace it with a "right of way" sign which will permit him to pick up and deliver in this area.

Also parking area will be created for him in the upper part of Woodrow's Lane at no cost .


Vote: In favour: Mayor G. Murphy, Councillors: C. Potter, G. Broderick, L. Keats, J. Emberley  
Opposed: 0

Carried.

NEXT

MEETING: Next regular meeting of Council will be held at the call of the Returning Officer after election process has been completed.

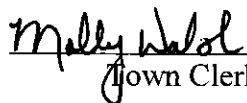
Molly Walsh  
Town Clerk/Manager

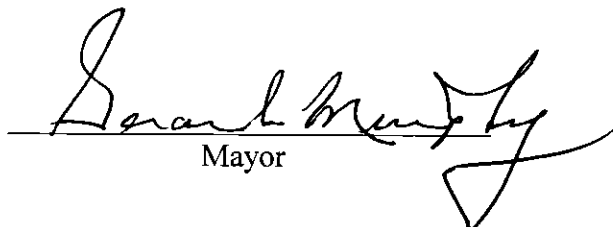
  
Mayor

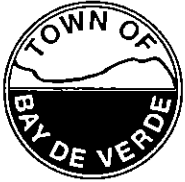
ADJOURN: 13-119      Motion: G. Broderick/L. Keats  
RESOLVE that with no further business for discussion, meeting be adjourned  
6:15 p.m.

Vote:      In favour: Mayor G. Murphy, Councillors: G Broderick, L.  
Keats, J. Emberley, C. Potter  
Opposed: 0

Carried.

  
Town Clerk/Manager

  
Mayor



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**AGENDA FOR COUNCIL MEETING**

**MONDAY, OCTOBER 07, 2013 7:00 P.M.**

1. Call to order
2. Adoption of minutes of the previous meeting
3. Business arising from the minutes
4. Oath of Office new councillors
5. Election of Mayor and Deputy Mayor
6. Time and date next regular meeting
7. Adjourn



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## MINUTES OF MEETING

**OCTOBER 07, 2013**

**PRESENT:** Mayor Gerard Murphy  
Deputy Mayor Gordon Coish  
Councillor: Juanita Emberley

**Councillors:** Gerard Broderick  
Louis Keats

**ABSENT:** Councillors: Carrie Potter  
Jennie Riggs

**CALL TO ORDER:** Meeting was called to order by the Mayor at 7:10 p.m.

**MINUTES:** 13-120 Motion: G. Broderick/L. Keats  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

**Vote:** In favour: Mayor G. Murphy, Deputy Mayor G. Coish  
Councillors: G. Broderick, L. Keats, J. Emberley  
Opposed: 0

Carried.

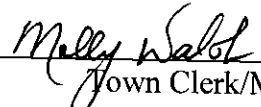
### BUSINESS

**ARISING:** Letter from the Department of Municipal Affairs enclosing signed copy of 2013 Capital Works Project Agreement to finance Sewage Study, Project No. 17-MCW-14-14088 in amount of \$75,000 cost shared 90/10.

Engineers to be notified of this approval.

Jersey barriers order from Capital Precast Limited delivered Oct. 07/13.

(2) Backhoe Tires ordered from OK Tire - should be here this week.

  
Town Clerk/Manager

  
Mayor

CP-2 completion of waterline upgrade:

- Filtrum representatives have installed the three (3) 3 h.p., three phase pumps
- RJG Construction have agreed to complete the final part of this contract - work on the mainline. Estimated completion date is late December, weather permitting.

With the business from last meeting completed, Mayor Murphy vacated his seat and election for Mayor and Deputy Mayor proceeded.

### **OATH OF OFFICE**

Having concluded the business from previous council, Return Officer assumed the position of chairperson for the administering of Oath of Office.

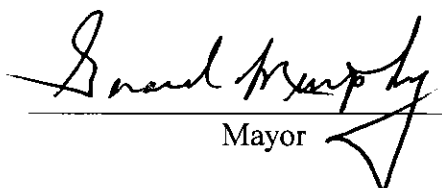
Each Councillor, in turn, repeated the Oath of Office, signed the required form and returned to the Returning Officer. These forms were then signed and filed.

Mayor Murphy welcomed all councillors to the new session of council for the next four years. Special welcome was extended to Councillors Karl Coish and Dean Potter who will be serving on Council for the first time.

Nomination for position of Mayor:

Moved by Councillors Keats, seconded by Councillor Broderick that Gerard Murphy assume the position of Mayor. With second and third calls for nominations, no others were put forward. Councillor Murphy accepted the position of Mayor.

  
Town Clerk/Manager

  
Mayor

Nominations for position of deputy Mayor:

Moved by Councillor D. Potter and seconded by Councillor Broderick that Councillor Gordon Coish be nominated for position of Deputy Mayor.

Moved by Councillor J. Emberley and seconded by Mayor G. Murphy that Louis Keats be nominated for position of Deputy Mayor.

At the third and final call no other names were put forwarded.

Secret ballot was held to fill the position of Deputy Mayor. Results:

L. Keats	4 votes
G. Coish	3 votes

Louis Keats was declared Deputy Mayor.

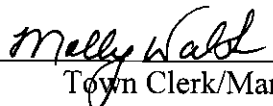
NEXT

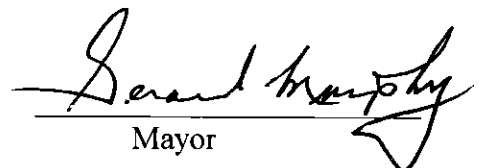
METING: 13-121 Motion: Karl Coish/D. Potter  
RESOLVE that the next regular meeting be held on Wednesday, October 23, 2013, at 7:00 p.m.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor L. Keats Councillors: Karl Coish, Dean Potter, Gordon Coish. J. Emberley
	Opposed:	Councillor G. Broderick Carried.

ADJOURN: 13-122 Motion: L. Keats/G. Broderick  
RESOLVE that with no further business for discussion, meeting be adjourned.  
8:50 p.m.

Vote:	In favour:	Mayor G. Murphy, Deputy Mayor L. Keats, Councillors: G. Broderick, J. Emberley, K. Coish, D. Potter, G. Coish
	Opposed:	0 Carried.

  
Town Clerk/Manager

  
Mayor



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**Agenda for Council Meeting**  
**October 23, 2013 - 7:00 p.m.**

1. Call to Order.
2. Adoption of agenda for today's meeting.
3. Adoption of Minutes of Meetings:
4. Business arising from the minutes.
5. Maintenance Operator's Report and/or Councillors questions.
6. Correspondence Received:

**Fm:** Dept. Municipal Affairs – Circular regarding 2014/15-2016/17 Multi Year Capital Works Program. Deadline for applications December 13, 2013 and all applications to be submitted online now using MSIS System.

**Fm:** Dept. Municipal Affairs – 2014 Budget Submission form, deadline extended to January 31, 2014 due to Municipal Elections.

**Fm:** Dept. Municipal Affairs – 2013 Training and Professional Development Opportunities - Councillor Orientation Seminars.

**Fm:** Municipalities NL – 2013 Convention registration for Nov 7-9<sup>th</sup>, 2013.

**Fm:** Municipalities NL – Donation towards Eastern Night Nov 7<sup>th</sup> 2013.

**Fm:** Municipal Assessment Agency – 2014 Assessment Service Fees

**Fm:** Baccalieu Gymnastics Club

**Fm:** The Compass – 45<sup>th</sup> Anniversary edition

**Fm:** Ronald McDonald House – Annual donation request

**Fm:** Paul Burt – property concerns at 18 Church Hill Road.



The Town of Bay de Verde  
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7. Accounts Payable:

Button's Marine	Garage/P.House Supplies	\$111.41
Capital Precast Ltd.	Jersey Barriers	\$1808.00
Credit Recovery	Collection Fees	\$34.80
Eastern Waste Management	Garbage Fees	\$3746.51
EMCO	W&S Supplies	\$2348.99
Irving Energy	Propane	\$529.46
Penney's Courier	Freight Fees	\$614.27
Ricoh	Copier Fes	\$115.12
The Vinyl Frontier	Road Signs	\$33.90

*Paid since Sept 18th meeting*

Bell Aliant	Phone	\$515.97
Button's	Garage Supplies	\$356.21
Eastlink	Internet	\$128.60
Irving Energy	Dyed Diesel	\$452.17
MAA	Qtr. Assessment Fees	\$2716.00
NL Power	Hydro Fees	\$2683.66
Tara North	Misc. Expenses	\$389.50
OK Tire	Backhoe Tires	\$2706.27
S&S Supply	Cold Patch	\$3955.57
Transcontinental Media	Advertising	\$208.82

8. Committee Reports

9. New Business:

- Application for Building Permit
- Smoking in the Town Hall during meetings

10. Time and date of next regular meeting.

11. Adjourn.





**THE TOWN OF BAY DE VERDE**  
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## MINUTES OF MEETING

**October 23, 2013**

**PRESENT:** Mayor Gerard Murphy  
Deputy Mayor Louis Keats  
Councillor: Gerard Broderick  
Dean Potter

**Councillors:** Gordon Coish  
Juanita Emberley  
Karl Coish

CALL TO ORDER: Meeting was called to order by the Mayor at 7:00 p.m.


AGENDA: 13-123 Motion: G. Broderick/D. Potter  
RESOLVE that the agenda for tonight's meeting be accepted as submitted

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, J. Emberley, D. Potter  
G. Coish, K. Coish  
Opposed: 0  
Carried.

MINUTES: 13-124 Motion: L. Keats/G. Broderick  
RESOLVE that the minutes of the previous meeting be accepted as submitted

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Coish, J. Emberley, G. Broderick,  
D. Potter, K. Coish  
Opposed: 0  
Carried.

Melby Walsh  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

**BUSINESS**

**ARISING:** Re \$75,000, funding for Sewage Study (Capital Works Project #MCS-14-14088), Mayor and Town Clerk/Manager met with Mr. Keith Bartlett, BAE-Newplan Group to discuss scope of work to be carried out under this funding. The engineers will conduct this funding and will submit report to council prioritizing areas to be done.

Areas to be included in this study are:

- Barter's Lane
- Noonan's Lane
- Top part Cherry Hill
- Connaille
- Ladder Point
- Lockyer's Ground
- All other areas north of Tank (as far as feasible)

Report will be forwarded to Council as soon as completed.

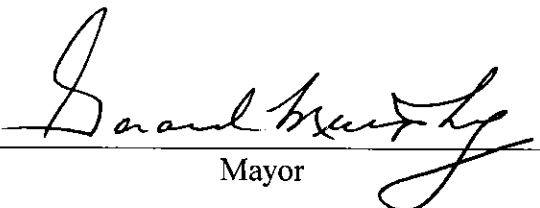
Waterline Upgrade: (completion of CP-2)

BAE-Newplan Group advise they have been in contact with Department of Transportation and Works requesting permission to cut pavement on Route 70 between Broom Cove Road and tank to install new waterline to service residents in that area. Due to the time of year, Transportation and Works will not issue a permit for this work to be done. As it stands now, the final part of this upgrade will start sometime in April, 2013.

Commissioning Pumps in Chlorination house (CP-2):

It is anticipated that within the next couple of weeks, personnel from Filtrum will be in Bay de Verde for the start up process of pumps. Ext date to be advised.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

MAINTENANCE  
REPORT:

Concern was expressed by Maintenance Operator regarding snow clearing in Aunt Min's Lane during the winter months. Since there will soon be a new fence installed in this area, it might not be possible to clear the lane when doing other roads in the area.

- Suggested to Maintenance Operator that if accumulation of snow prevents him from opening this road during routine clearing, he change the blade to bucket after all other areas are cleared and remove the snow enough to allow egress through there.

Fire Hall Roof:

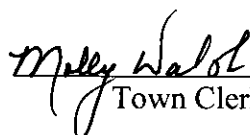
Shingles on the Fire Hall need to be replaced before the winter sets in as we are currently experiencing leaks in and around the fire trucks.

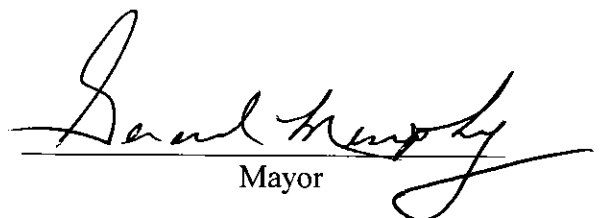
Councillor K. Coish volunteered to call around and get quote on replacing the shingles and installing carrier beams in the fire hall bays.

Forks for the backhoe:

Short discussion was held on the possibility of purchasing a set of "forks" for the backhoe. There are times during the year when they are needed for unloading items purchased by the Town.

- Council will consider this purchase in the new year. In the meantime, allowance will be made in the 2014 budget to cover this item. Approx. purchase price \$2500.00 plus tax.

  
Town Clerk/Manager

  
Mayor

CORRESPONDENCE

RECEIVED: From: Department of Municipal Affairs - circular advising that the deadline for submitting applications for 2013-2015 Capital Works is December 13, 2013.

Council priority for new applications:

- Sewage for areas previously outlined
- Repairing existing paved area.

From: Department of Municipal Affairs list of training dates for municipal administrators and orientation seminars for councillors.

- File

From: Municipalities Newfoundland and Labrador - convention package for 2014 convention.

- File

From: Municipal Assessment Agency - notice that the assessment fees for the Town of Bay de Verde for 2014 is \$10,920.00.

- To be included in the 2014 Municipal budget.

From: Baccalieu Gymnastics Group requesting donation towards their start up and training expenses.

13-125 Motion: J. Emberley/D. Potter

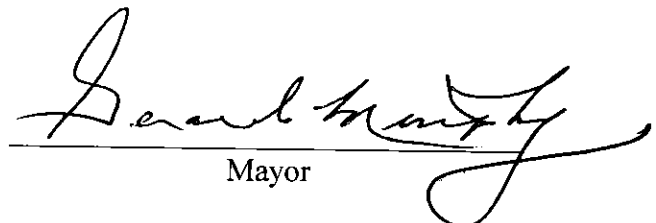
RESOLVE that the Town of Bay de Verde donate \$100.00 to this group.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats,  
Councillors: G. Coish, D. Potter, J.  
Emberley, K. Coish, G. Broderick

Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

From: Ronald McDonald House requesting donation towards their cause.

13-126 Motion: L. Keats/J. Emberley  
RESOLVE that the Town of Bay de Verde donate \$100.00 to this organization.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
 Councillors: G. Coish, D. Potter, G. Broderick,  
 J. Emberley, K. Coish  
 Opposed: 0  
 Carried.

From: Mr. Paul Burt expressing concerns regarding water draining from Tavernor's Road unto his property.

- Defer to next regular meeting when Maintenance Operator will report on condition of road in that area.


From: Mr. Eric Emberley expressing his concerns regarding water draining from Tavernor's Road unto his property.

- Defer to next regular meeting when Maintenance Operator will report on condition of road in that area

From: Tara North expressing concerns regarding smoking in the Municipal Building

- Letter to be written to Fire Department and all other committees who use the building advising that this is a public building and no smoking is permitted.

Melby Walot  
Town Clerk/Manager

  
Mayor

From: Tricon Elementary School requesting donation towards cost of replacing equipment on their playground.

13-127 Motion: G. Broderick/D. Potter  
RESOLVE that donation in amount of \$100.00 be given to Tricon.


Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Coish, G. Broderick, J. Emberley,  
K. Coish, D. Potter  
Opposed: 0

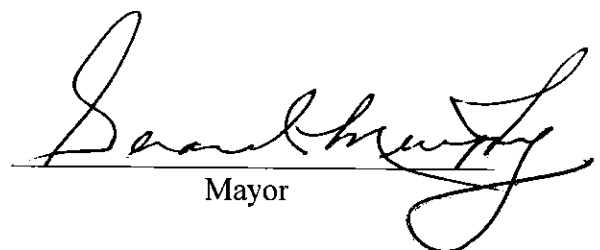
Carried.

#### ACCOUNTS

PAYABLE: 13-128 Motion: L. Keats/G. Broderick  
RESOLVE that the following accounts be paid:

Button's Marine	\$ 111.41
Capital Precast Ltd.	\$1808.00
Credit Recovery	\$ 34.80
Eastern Waste Management	\$3746.51
EMCO	\$2348.99
Irving Energy	\$ 529.46
Penney's Courier	\$ 614.27
Ricoh	\$ 115.12
The Vinyl Frontier	\$ 33.90
Bell Aliant	\$ 515.97
Button's	\$ 356.21
Eastlink I	\$ 128.60
Irving Energy	\$ 452.17
Municipal Assessment Agency	\$2716.00
NL Power	\$2683.66
Tara North	\$ 389.50
OK Tire	\$2706.27
S&S Supply	\$3955.57
Transcontinental Media	\$ 208.82

  
Town Clerk/Manager

  
Mayor

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Coish, G. Broderick, J. Emberley,  
K. Coish, D. Potter  
Opposed: 0  
Carried

NEW  
BUSINESS:

Application from Quinlan Brothers Limited to construct storage hut for storage of fishing equipment. Approximate size of building 119' x 40' - to be located on Route 70 near existing units.

13-129 Motion: L. Keats/D. Potter  
RESOLVE that this application be approved as submitted.

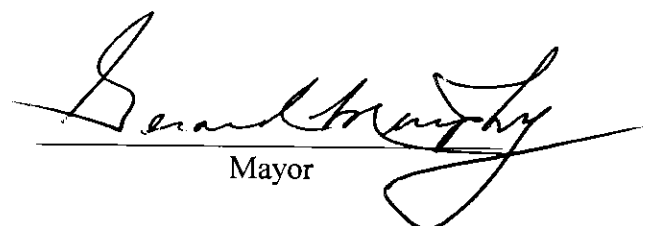
Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: D. Potter, G. Coish, J. Emberley  
G. Broderick, K. Coish  
Opposed: 0  
Carried.

Request received from Mr. Doug Riggs for the installation of new street light on Farm Pond Road.

13-130 Motion: G. Broderick/D. Potter  
RESOLVE that a light not be installed on this area.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, D. Potter, G. Coish  
J. Emberley, K. Coish  
Opposed: 0  
Carried

  
Town Clerk/Manager

  
Mayor

Request received from Mr. Kirk Rice for extension to the culvert in front of residence at 6-8 Master's Road.

13-131 Motion: L. Keats/G. Broderick  
RESOLVE that Maintenance Operator installed the culvert as requested.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, G. Coish, D. Potter,  
K. Coish  
Opposed: 0

Carried

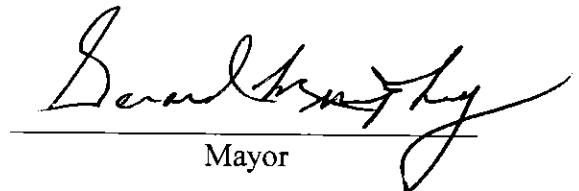
Note: Due to conflict of interest, Councillor J. Emberley left the chambers during discussion and vote on above topic.

13-132 Motion: J. Emberley/D. Potter  
RESOLVE that letter be sent to former councillors Mrs. Carrie Potter and Mrs. Jennie Riggs thanking them for the time served as Councillors with the Town of Bay de Verde.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Coish, G. Broderick, J. Emberley,  
D. Potter, K. Coish  
Opposed: 0

Carried

  
Town Clerk/Manager

  
Mayor



Snow Clearing:

Requested by Councillor K. Coish that during snow clearing operations, the Maintenance Operator make a cut through the community before clearing away any one particular area.

Back up for Maintenance Operator:

- Defer to next regular meeting

NEXT

MEETING:

13-133 Motion: L. Keats/K. Coish

RESOLVE that the next regular meeting of Council be held on Wednesday, November 06, 2013, at 7:00 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: K. Coish, D. Potter, G. Coish  
Opposed: Councillors: G. Broderick, J. Emberley  
Carried.

ADJOURN:

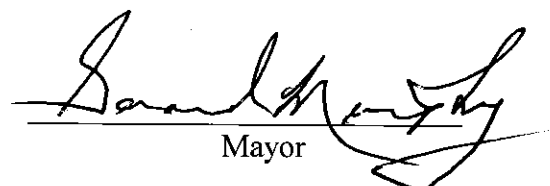
13-134 Motion: G. Broderick/J. Emberley

RESOLVE that with no further business for discussion, meeting be adjourned 9:45 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, J. Emberley, G. Coish  
D. Potter, K. Coish  
Opposed: 0

Carried

  
Town Clerk/Manager

  
Mayor



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### **Agenda for Council Meeting**

**November 6, 2013**

1. Call to Order.
2. Adoption of agenda for today's meeting.
3. Adoption of Minutes of Meetings:  
Regular Meeting October 23<sup>rd</sup>, 2013
4. Business arising from the minutes.
5. Maintenance Operator's Report and/or Councillors questions.

*Deferred Items from October 23<sup>rd</sup>, 2013 Meeting:*

**Fm:** Mr. Paul Burt expressing concerns regarding water draining from Tavernor's Road onto his property.

**Fm:** Mr. Eric Emberley expressing his concerns regarding water draining from Tavernor's Road onto his property.

6. Correspondence Received:

**Fm:** Bay de Verde Fire Dept. – Request for new bunker gear under a 90/10 Capital Works project.

**Fm:** Municipal Assessment Agency – Ballot for the position of Avalon Direction for the MAA.

**Fm:** Eastern Waste Management – 2014 Fee Structure

**Fm:** Joint Mayors Association – Introduction of elected chair and next meeting notification.

7. Accounts Payable:

Bell Aliant	Phone	\$434.31
Bell Mobility	Cellular	\$63.22
Button's Marine	Supplies	\$22.34
EMCO	Water Supplies	\$1105.03



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Irving	Fuel	\$346.62
NL Power	Hydro	\$2017.24
Ocean View	Cleaning Supplies	\$13.19

*Paid since Oct 23<sup>rd</sup> Meeting:*

Eastlink	Internet	\$131.16
Ocean View	Supplies	\$55.96

8. Committee Reports

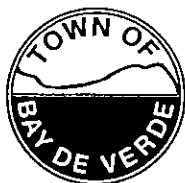
9. Deferred Items:

**Fm:** Request from Chad North deferred from September 18<sup>th</sup>, 2013 meeting  
(quorum not possible due to conflict of interest).

10. New Business

11. Time and date of next regular meeting.

12. Adjourn.



# THE TOWN OF BAY DE VERDE

P.O. BOX 10  
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Website: [www.baydeverde.com](http://www.baydeverde.com)

## MINUTES OF MEETING

**NOVEMBER 06, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor Louis Keats  
Councillor: Gordon Coish

Councillors: Dean Potter  
Karl Coish  
Gerard Broderick  
Juanita Emberley

### CALL TO

ORDER: Meeting was called to order by the Mayor at 7:06 p.m.

AGENDA: 13-135 Motion: J. Emberley/D. Potter  
RESOLVE that the agenda for tonight's meeting be accepted as with following additions to Accounts Payable:

Baccalieu Trail Animal Hospital	\$ 74.58
Distribution Burnet	\$ 368.38
Brookside Flowers	\$ 30.45

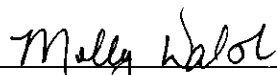
Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, D. Potter, K. Coish,  
G. Coish, G. Broderick  
Opposed: 0

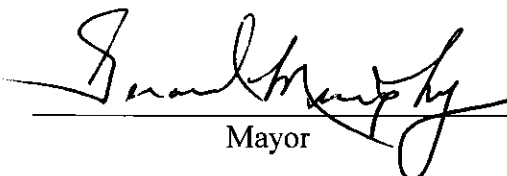
Carried.

MINUTES: 13-136 Motion: J. Emberley/L. Keats  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, K. Coish, G. Coish,  
G. Broderick, D. Potter  
Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

BUSINESS

ARISING: Deputy Mayor Keats advised that he attended a meeting at the Hant's Harbour Recreation Centre in which the Minister of Municipal Affairs, Hon. Steve Kent and area M.H.A. Hon. Charlene Johnson announced capital funding for Towns of Bay de Verde, Hant's Harbour and Winterton. Funding for Bay de Verde n amount of \$75,000 was to carry out sewer study. This funding was allocated to the Town in early July.

Roof of Fire Hall:

Councillor K. Coish advised that he spoke with company on this topic and they are not interested in doing roofing work this late in the year.

Deferred Items:

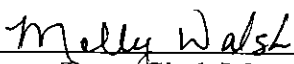
Discussion held on concerns expressed by Mr. Paul Burt and Mr. Eric Emberley regarding water/gravel problems running off Tavernor's Road above their properties.

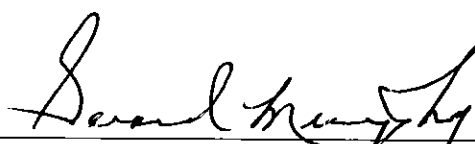
13-137 Motion: L. Keats/D. Potter  
RESOLVE that letter be written to these Mr. Burt & Mr. Emberley advising that Council will take corrective measures to try and alleviate this problem and any further possible problems that might come up.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: D. Potter, J. Emberley, G. Broderick.  
G. Coish, K. Coish

Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



From: Municipal Assessment Agency enclosing ballot for the position of Avalon Director for that agency.

13-139 Motion: G. Broderick/L. Keats  
RESOLVE that the Town of Bay de Verde return this ballot voting for Betty Moore, Clarke's Beach

Vote: In favour Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, D. Potter, K. Coish,  
G. Coish, J. Emberley  
Opposed: 0  
Carried.

From: Eastern Waste Management advising that there are no changes in waste fees for 2014.

- File

From: Joint Mayors Association advising that next regular meeting will be held in Winterton on Wednesday, November 20<sup>th</sup>, 2013 at 8:00 p.m.

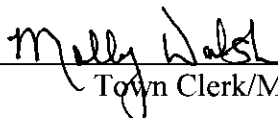
- Fax Town of Winterton and advise that our regular meeting is being held At same time and send regrets.

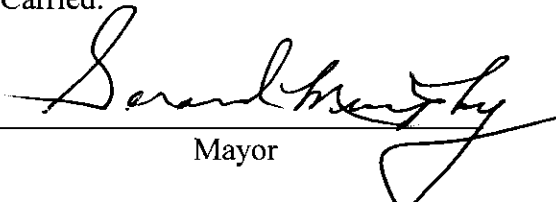
From: Chad North - advising that he would like to purchase the parcel of land directly behind the Anglican Rectory.

13-140 Motion: K. Coish/G. Broderick  
RESOLVE that the Town of Bay de Verde sell this parcel of land to Mr. North for \$1,000.00

Vote: In favour: Deputy Mayor L. Keats, Councillors: K. Coish,  
G. Coish, D. Potter, G. Broderick  
Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

Note: Due to possible conflict of interest, Mayor G. Murphy and Councillor J Emberley left chambers for discussion and vote on this motion.

From: Department of Municipal Affairs, Minister Steve Kent, advising that the Municipal Operating grant for the Town of Bay de Verde for 2014 fiscal year will be \$71,996.00.

- To be included in the 2014 Municipal Budget.

#### ACCOUNTS

PAYABLE: 13-141 Motion: G. Broderick/D. Potter  
RESOLVE that the following accounts be paid:

Bell Aliant	\$ 434.31
Bell Mobility	\$ 63.22
Button's Marine	\$ 22.34
EMCO	\$1105.03
Irving	\$ 346.62
NL Power	\$2017.24
Ocean View	\$ 13.19
Eastlink	\$ 113.16
Ocean View Convenience	\$ 55.96

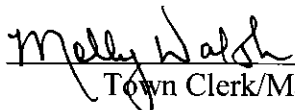
Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, D. Potter, G. Coish  
J. Emberley, K. Coish

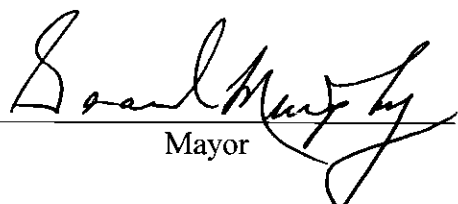
Opposed: 0

Carried.

#### NEW

BUSINESS: 13-142 Motion: G. Broderick/K. Coish  
RESOLVE that the "Town of Bay de Verde" sign be moved from its current location to a new site closer to the Town boundaries - new Telephone house

  
Town Clerk/Manager

  
Mayor



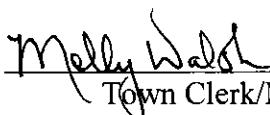
Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, G. Coish, K. Coish  
J. Emberley, D. Potter  
Opposed: 0  
Carried.

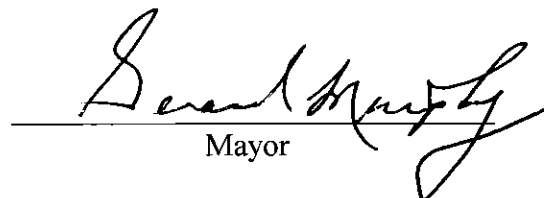
13-143 Motion: G. Broderick/L. Keats  
RESOLVE that letter be written to Tricon Elementary, Attention Wendy Tizzard, copies to Mrs. Paula Noonan, advising that in addition to the \$100.00 donation recently submitted, when fund raising is completed the Town of Bay de Verde will donate a further amount towards the purchase price of a piece of equipment.

Vote: In favour: Mayor G. Broderick, Deputy Mayor L. Keats  
Councillors: G. Broderick, D. Potter, K. Coish, G. Coish,  
J. Emberley  
Opposed: 0  
Carried.

**Bay de Verde Harbour Authority:** Meeting to be set up with this organization in the new year to discuss cleaning up of the harbour waterfront. Meeting was originally scheduled for late 2012.

**Mayor's Report:** This item to be added to future agendas - directly after business arising

  
Town Clerk/Manager

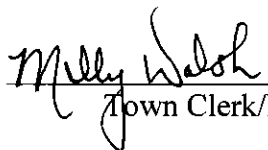
  
Mayor

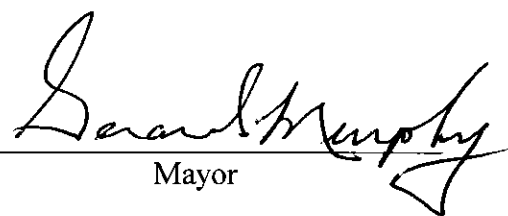
Minutes of Meeting  
November 06, 2013  
Page 7..

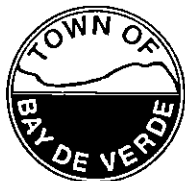
NEXT

MEETING: Next regular meeting of Council will be held on Wednesday, November 20<sup>th</sup>, 2013, at 7:00 p.m.

ADJOURN: 13-144 Motion: G. Broderick/D. Potter  
RESOLVE with no further business for discussion, meeting be  
adjourned. 9:05 p.m.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



## THE TOWN OF BAY DE VERDE

P.O. BOX 10  
NEWFOUNDLAND  
A0A 1E0

P.O. Box 10 Bay de Verde NL A0A 1E0  
Tel 1-709-587-2260 Fax 1-709-587-2049

Website: [www.baydeverde.com](http://www.baydeverde.com)

### AGENDA FOR COUNCIL MEETING

**WEDNESDAY, NOVEMBER 20<sup>TH</sup>, 2013 - 7:00 p.m.**

1. Call to order
2. Adoption of Agenda for tonight's meeting
3. Adoption of Minutes of the previous meeting
4. Business arising from the Minutes
5. Mayor's Report
6. Maintenance Operator's report and/or councillors questions
7. Correspondence received:
  - Baccalieu collegiate, Old Perlican, requesting donation for their upcoming Bi-Annual Dinner and Auction.
  - From Tom Woodrow wondering who gave permission to excavate his property on Tavernor's Road to make more room for parking.
  - Letter from resident regarding roaming dogs
  - From Municipal training and Development outlining training programs available for municipal staff and councillors.
8. Accounts Payable:

Button's Marine Inc.	Repair Parts - W&S/Sander	218.57
H & H Auto	Blade for Truck	7904.35
Irving Oil	Propane	562.74
Newfoundland Power	Balance of Hydro Bills	954.39
Dale Walsh	Expenses - Trip St. John's	62.08
Cal Legrow/Baine Johnston	Insurance Property/Vehicles	14,999.67
OK Tire	(2) Backhoe Tires	2706.27

9. Reports
10. New Business (Nothing submitted for inclusion in the agenda)
11. Time and date next regular meeting
12. Adjourn



**THE TOWN OF BAY DE VERDE**

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**MINUTES OF MEETING**

**NOVEMBER 20, 2013**

PRESENT: Mayor: Gerard Murphy                      Councillors: Juanita Emberley  
Deputy Mayor: Louis Keats                      Dean Potter  
Councillor: Gordon Coish                      Karl Coish

ABSENT: Councillor Gerard Broderick

CALL TO  
ORDER: Meeting was called to order by the Mayor at 7:05 p.m.

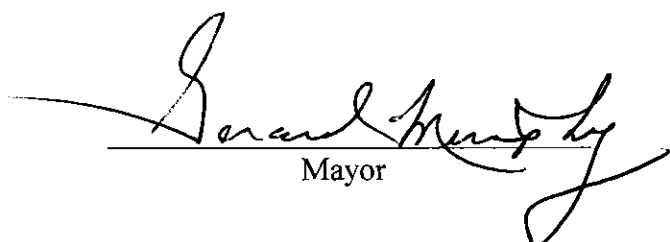
AGENDA: 13-145              Motion: L. Keats/J/ Emberley  
RESOLVE that the agenda be accepted with following addition to the Accounts  
Payable:  
                                         RJG Construction                      Contract Fees                      \$157,345.93

Vote:                      In favour: Mayor Gerard Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, D. Potter, G. Coish, K.  
Coish  
                                         Opposed: 0  
Carried.

MINUTES: 13-146              Motion: G. Coish/J. Emberley  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote:                      In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, G. Coish, D. Potter, K.  
Coish  
                                         Opposed: 0  
Carried.

  
Town Clerk/Manager

  
Mayor

MAYOR'S

REPORT: E-mail forwarded to the Department of Municipal Affairs Minister Steve Kent with copy to Charlene Johnson regarding the EdI Program and advising that the Town of Bay de Verde will be seeking funding for capital works in the upcoming construction season pending the outcome of the engineers report.

Request received from the Fire Department for replacement of 24 Bunker Suits  
- To be forwarded to Fire and Emergency services when new budget is announced.

According to Fire and Emergency Services, they have developed, in conjunction with clothing manufacturers, a minimum specification for personal protective equipment which will provide suitable level of protection for the firefighters for all levels of fire protection including interior suppression.

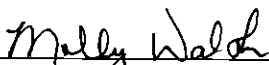
MAINTENANCE

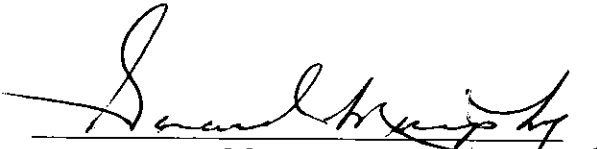
REPORT: Spare rim and tire is required for the backhoe and truck


13-147 Motion: L. Keats/J. Emberley  
RESOLVE that the Maintenance Operator be authorized to purchase these items

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, G. Coish, K. Coish, D. Potter  
Opposed: 0

Carried.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Mayor

From: Constable John Clarke, RCMP Bay Roberts Office, requesting donation towards the lighting of the RCMP Children's Wish Tree.

13-149 Motion: D. Potter/L. Keats  
RESOLVE that the town donate \$25.00 towards this event.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: D. Potter, K. Coish, G. Coish,  
J. Emberley  
Opposed: 0

Carried.

#### ACCOUNTS

PAYABLE: 13-150 Motion: L. Keats/J. Emberley  
RESOLVE that the following accounts be paid:

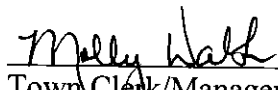
Button's Marine Inc.	\$ 218.57
H & H Auto	7904.35
Irving Oil	562.74
Newfoundland Power	954.39
Dale Walsh	62.08
Cal Legrow/Baine Johnston	14,999.67
OK Tire	2706.27
RJG Construction Limited	157,345.93

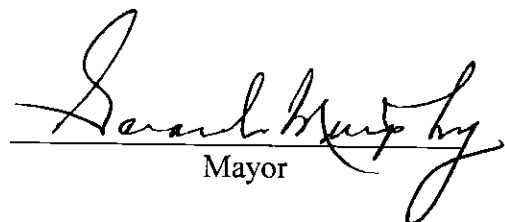
Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, G. Coish, D. Potter  
K. Coish  
Opposed: 0

Carried.

#### NEW

BUSINESS; Bay de Verde Harbour Authority will be requesting a meeting with Council in early January to discuss cleaning up of the harbour front.

  
Town Clerk/Manager

  
Mayor



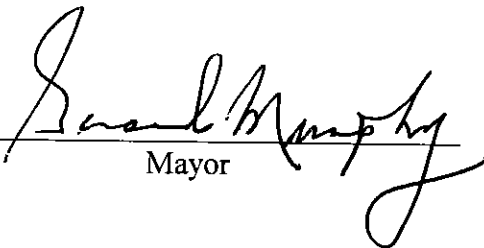
Minutes of Meeting  
November 20, 2013  
Page 5...

NEXT

MEETING: Next regular meeting of Council will be held on Wednesday, December 10<sup>th</sup>, 2013  
at 4:00 p.m.

ADJOURN: 13-151 Motion: L. Keats/G. Coish  
RESOLVE with no further business for discussion, meeting be adjourned.  
8:41 p.m.

  
\_\_\_\_\_  
Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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**Agenda for Council Meeting**

**December 10, 2013 at 4:00 PM**

1. Call to Order.
2. Adoption of agenda for today's meeting.
3. Adoption of Minutes of the previous meeting.
4. Business arising from the minutes.
5. Mayor's Report.
6. Maintenance Operator's Report and/or Councillors questions.
7. Correspondence Received:

**Fm:** Bay de Verde Heritage Committee – Request for walking trail support.

**Fm:** Municipal Assessment Agency – Guide to Property Assessments.

**Fm:** Multi-Materials Stewardship Board (MMSB) – Backyard Composting Program

**Fm:** CBDC – Christmas Social & Appreciate Event.

**Fm:** Credit Recovery – Rate increase

**Fm:** Dept. Natural Resources – Quarry Permit re: BDV Harbour Authority

**Fm:** Dept. Natural Resources – Quarry Permit re: Quinn North

**Fm:** Tom Woodrow – update on property issue

**Fm:** NL Credit Union – Resolution Request for Signing Authority

8. Accounts Payable:

Bell Aliant	Phone	\$113.43
Bell Mobility	Cellular	\$63.22



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Harvey & Co.	JCB Parts	\$894.62
Irving	Bldg. Maint.	\$210.18
Irving	Fuel	\$1054.44
Municipalities NL	Dues/Fees	\$532.08
NL Power	Hydro	<del>\$2017.24</del> 3479.50
Ocean View	Supplies	\$47.51
Traction	Chairs <i>cross chain</i>	\$985.36

*Paid since Nov 20<sup>th</sup> Meeting:*

Baccalieu Animal Hospital	Euthanasia	\$74.58
Brookside Flowers	Wreaths	\$30.45
Distribution Brunet	Chlorine	\$368.38
Eastlink	Internet	\$128.60
Penney's Transport	Courier Fees	\$165.58
Procom Data	Annual Fees	\$3031.79
Kevin Thorne	Auditor Fees	\$1666.75
Bell Aliant	Telephone	\$261.92
Bomark Printing	Ballots	\$96.05
Credit Recovery	Collection Fees	\$31.64

9. Committee Reports

10. New Business

11. Time and date of next regular meeting.

12. Adjourn.

A/P additions:

Buttons: \$164.20

Callaghan \$608.00

Dick's \$241.63



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## MINUTES OF MEETING

**DECEMBER 10, 2013**

PRESENT: Mayor Gerard Murphy  
Deputy Mayor L Keats  
Councillors: Gerard Broderick  
Karl Coish

Councillors: Juanita Emberley  
Gordon Coish  
Dean Potter

CALL TO  
ORDER: Meeting was called to order by the Mayor at 4:05 p.m.

AGENDA: **13-152 Motion:** J. Emberley/D. Potter  
RESOLVE that the agenda for today's meeting be accepted with following additions to Accounts Payable:

- Button's Marine Inc. \$164.20
- Cal LeGrow/Baine Johnston \$608.00
- Dick's and Company Ltd. \$241.63

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, D. Potter, G.  
Coish, G. Broderick, K. Coish

Opposed: 0

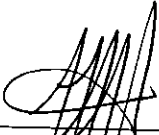
Carried.

MINUTES: **13-152 Motion:** J. Emberley/D. Potter  
RESOLVE that the minutes of the previous meeting be accepted as submitted.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, D. Potter, G.  
Coish, K. Coish, G. Broderick

Opposed: 0

Carried.

  
Acting Town Clerk/Manager

  
Mayor



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## BUSINESS

### ARISING:

Deputy Mayor Keats advised that he talked with Mr. Tom Woodrow regarding his property on Tavernor's Road. It is Mr. Woodrow's contention that the land has been undermined with the removal of gravel near his boundary and he would like to have this area re-instated to its previous condition. He also advised that he does not want any snow ploughed on his land this coming winter.

**13-153**

**Motion:** J. Emberley/G. Broderick

RESOLVE that the Maintenance Operator take whatever action is necessary to return Mr. Woodrow's land to its original condition.

Vote:

In favour:

Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: J. Emberley, G. Broderick, D.  
Potter, G. Coish, K. Coish

Opposed:

0

Carried.

**13-154**

**Motion:** L. Keats/J. Emberley

RESOLVE that a letter be sent to Mr. Edward Broaders advising that he will have to move his vehicle in order for the Town Maintenance Operator to carry out the work requested by Mr. Woodrow.

Vote:

In favour:

Mayor G. Murphy, Deputy Mayor L. Keats  
Councillor: J. Emberley, G. Coish, K. Coish,  
D. Potter, G. Broderick

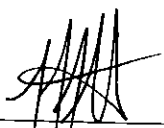
Opposed:

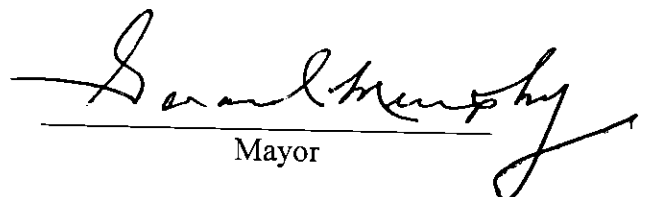
0

Carried.

### MAYOR'S REPORT:

Mayor advised that he attended a get together at Baccalieu Collegiate held for three students from Brazil on Monday, December 9/13. He brought greeting from the Town and presented the three students with souvenir gift packages from the community.

  
\_\_\_\_\_  
Acting Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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Mayor Murphy also advised that he is in contact with our MHA on an on-going basis regarding proposed capital works funding for the community. He advised Ms. Johnson that we will be submitting a capital works application for a sewer project when engineering study has been completed and report is submitted. He also advised her that there will be an application submitted to Fire and Emergency Services, on behalf of the fire department, for bunker gear.

Each year it has been the custom for councillors and staff to receive a Christmas gift of \$50.00 from the Town.

**13-155 Motion:** L. Keats/D. Potter  
RESOLVE that the Town Council continue with this as it traditionally has.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: D. Potter, K. Coish, G. Coish, G.  
Broderick, J. Emberley  
Opposed: 0

Carried.


It has also been a custom with the Town Council that the employees receive a Christmas bonus - figure to be capped at \$750.00.

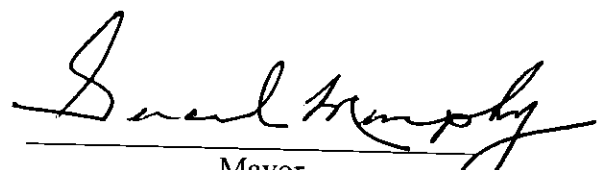
**13-156 Motion:** L. Keats/G. Broderick  
RESOLVE that Town employees receive this Christmas Bonus.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, G. Coish, D.  
Potter, J. Emberley, K. Coish  
Opposed: 0

Carried.

Since the Town Clerk/Manager is in the final couple weeks of her employment with Council, there will be a transition period before the new Town Clerk/Manager can be hired on a permanent basis.

  
Acting Town Clerk/Manager

  
Mayor



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**13-157 Motion:** K. Coish/G. Broderick  
RESOLVE that Tara North be hired on a temporary full time basis as the Town Clerk/Manager with office hours and her pay rate as they currently exist, until such time as new contract can be negotiated.

Vote; In favour: Mayor G. Murphy, Deputy Mayor L. Keats,  
Councillors: K. Coish, G. Broderick, D.  
Potter, G. Coish, J. Emberley  
Opposed: 0

Carried.

With the Town in its present financial position, when the paving season next year starts, the Town Council should, through the Department of Municipal Affairs and Engineers, tender for road paving using the current funding in the gas tax account and its own resources if necessary.

Priorities for the New Year should include:

- a) Sewer installation
- b) Repairs to present asphalt
- c) New asphalt


#### MAINTENANCE REPORT:

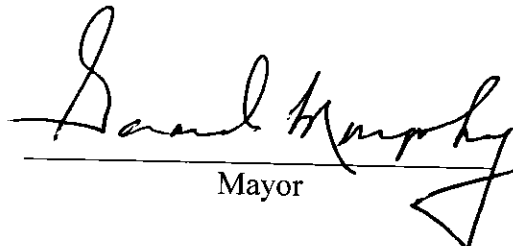
Representative from Filtrum Inc. were at the pump house last week and installed the valve that was overlooked when work was being carried out there. They also removed a faulty flow meter and sent it away for repairs.

Vehicles are ready for the winter season.

#### CORRESPONDENCE RECEIVED:

**From:** The Bay de Verde Heritage Committee requesting support from the Council for their proposed J.C. Program and in particular the enhancement of hiking trail to be known as "Lazy Rock".

  
Acting Town Clerk/Manager

  
Mayor



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**13-158 Motion:** G. Broderick/J. Emberley  
RESOLVE that the Town of Bay de Verde write the Heritage and offer their support for this project.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L Keats  
Councillors: G. Broderick, J. Emberley, G.  
Coish, D. Potter, K. Coish  
Opposed: 0

Carried.

**From:** Municipal Assessment Agency enclosing a booklet entitled "A Guide to Property Assessment in Newfoundland and Labrador".

- Copy given to each councillor.

**From:** Multi Materials Stewardship Board with information on backyard composting program.

- File

**From:** CBDC Trinity Conception - invitation to attend a Christmas Social and appreciation event at their office in Carbonear December 13/13.

- File

**From:** Credit Recovery advising that their collection rate is now 20% (up from 14% previously charged).

- Continue using for now, but check with MNL and see if they are on their preferred list for collection agencies.

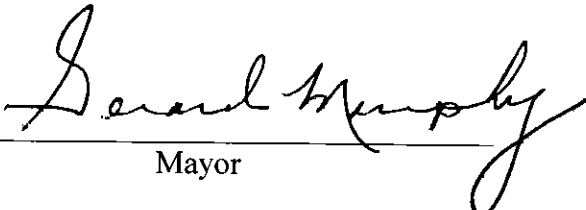
**From:** Department of Natural Resources - referral letter re quarry permit for Quinn North:

**13-159 Motion:** G. Broderick/G. Coish  
RESOLVE that this letter be returned advising the Town has no objections providing any previous stipulations imposed apply.

Vote: In favour: Deputy Mayor L. Keats, Councillors:  
G. Broderick, G. Coish, D. Potter, K. Coish  
Opposed: 0

Carried

  
Acting Town Clerk/Manager

  
Mayor





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**Note:** Due to possible conflict of interest, Mayor G. Murphy and Councillor J. Emberley left chambers before the discussion and vote was held.

**From:** Department of Natural Resources - referral letter re quarry permit for the Bay de Verde Harbour Authority.

**13-160 Motion:** G. Broderick/J. Emberley  
RESOLVE that this letter be returned advising the Town has no objections providing any previous stipulations imposed apply.

**Vote:** In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: G. Broderick, J. Emberley, G. Coish, K. Coish, D. Potter  
Opposed: 0

Carried.

**From:** Mr. Tom Woodrow advising that per his conversation with Deputy Mayor Keats, he would like the area in front of his property on Tavernor's Road put back as it was. Also he wish to advise that he does not want any snow pushed on his property during winter snow clearing operations.


- Maintenance Operator to take appropriate action to see that these requests are carried out.

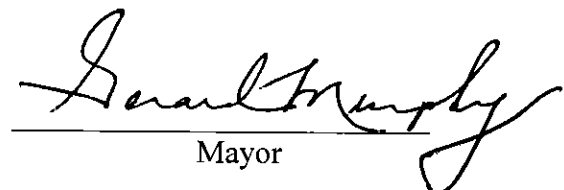
**From:** Newfoundland and Labrador Credit Union requesting that the Town provide, by way of resolution, list of signing officers for official documents and cheques/

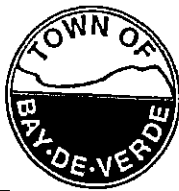
**13-161 Motion:** D. Potter/G. Broderick  
RESOLVE that the Town Clerk/Manager and Mayor or Deputy Mayor be listed as having authority to sign documents on behalf of the Town

**Vote:** In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: D. Potter, G. Broderick, J. Emberley, G. Coish, K. Coish  
Opposed: 0

Carried.

  
Acting Town Clerk/Manager

  
Mayor



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#### ACCOUNTS

PAYABLE: **13-162**      **Motion:**      L. Keats/J. Emberley  
RESOLVE that the following accounts be paid:

Bell Aliant	\$375.35
Bell Mobility	\$63.22
Harvey & Co.	\$894.62
Irving	\$210.18
Irving	\$1054.44
Municipalities NL	\$532.08
NL Power	\$2017.24
Ocean View	\$47.51
Traction	\$985.36
Baccalieu Animal Hospital	\$74.58
Brookside Flowers	\$30.45
Distribution Brunet	\$368.38
Eastlink	\$257.20
Penney's Transport	\$165.58
Procom Data	\$3031.79
Kevin Thorne	\$1666.75
Bowmark Printing	\$96.05
Credit Recovery	\$31.64
<del>H Distribution Brunet</del>	<del>\$368.38</del> <i>remove</i>

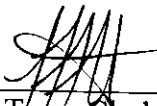
Vote:                      In favour:      Mayor G. Murphy, Deputy Mayor L. Keats  
                                                                 Councillors: J. Emberley, G. Coish, D.  
                                                                 Potter, G. Broderick, K. Coish  
                                                                 Opposed:      0

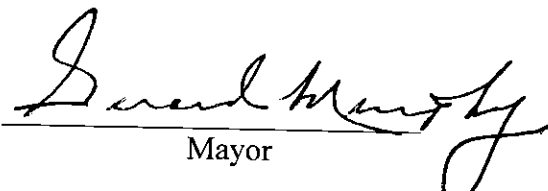
Carried.

#### NEW

BUSINESS: **13-163** **Motion:**      L. Keats/J. Emberley

RESOLVE that letter be written to Mr. Edward Broaders advising him that the property belonging to Mr. Tom Woodrow has to be put back to its former condition and that it will be necessary for him to move his vehicle while this work is ongoing.

  
\_\_\_\_\_  
Acting Town Clerk/Manager

  
\_\_\_\_\_  
Mayor



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Vote:

In favour: Mayor G. Murphy, Deputy  
Mayor L. Keats  
Councillors: J. Emberley, G. Broderick, G.  
Coish, D. Potter, K. Coish

Opposed: 0

Carried.

Application for construction of storage shed 8 x 10 received from Mr.  
Rodney North

**13-164 Motion:** K. Coish/D. Potter

RESOLVE that this application be approved.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: K. Coish, D. Potter, G. Coish  
J. Emberley, G. Broderick

Opposed: 0

Carried.

NEXT


MEETING: Next regular meeting of council will be held on January 8<sup>th</sup>, 2014 at 7:00  
pm.

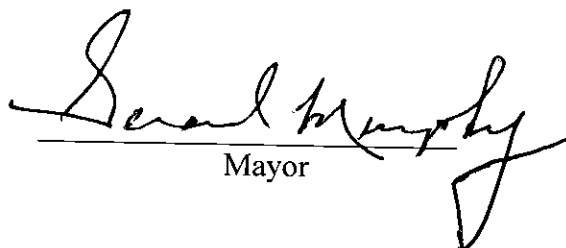
ADJOURN: **13-026 Motion:** G. Broderick/G. Coish  
RESOLVE that with no further business for discussion, meeting be  
adjourned at 5:19 p.m.

Vote: In favour: Mayor G. Murphy, Deputy Mayor L. Keats  
Councillors: K. Coish, D. Potter, G. Coish  
J. Emberley, G. Broderick

Opposed: 0

Carried.

  
\_\_\_\_\_  
Acting Town Clerk/Manager

  
\_\_\_\_\_  
Mayor