



The Town of Bay de Verde
P.O. Box 10
Bay de Verde, NL A0A 1E0
T: 1-709-587-2260; F: 1-709-587-2049
towncouncilbdv@persona.ca

Minutes of Public Meeting held
April 27th, 2016

PRESENT: Mayor G. Murphy, Deputy Mayor L. Keats
Councillors: D. Potter, J. Emberley, G. Broderick, G. Coish, K. Coish.

CALL TO
ORDER: Meeting was called to order by the Mayor at 4:07 PM.

AGENDA: **16-091** **Motion:** J. Emberley/D. Potter
RESOLVE that the agenda for today's meeting be accepted as submitted.
Vote: In favour: 7
 Opposed: 0
 Carried.

MINUTES: **16-092** **Motion:** J. Emberley/K. Coish
RESOLVE that the minutes of the Public Meeting held April 6th, 2016 be approved.
Vote: In favour: 7
 Opposed: 0
 Carried.

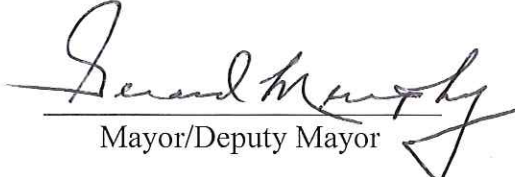
BUSINESS
ARISING:

- Come Home Year - Naval Display Bus
-The council sees no issue with the bus coming into the community during Come Home Year.
- Legal Opinion re: B. Walsh
-Town Clerk to send Mr. Walsh a letter in regards to the lawyer's response.

• Insurance Claim with Filtrum
16-093 **Motion:** J. Emberley/G. Broderick
RESOLVE that the Town of Bay de Verde obtain a standing offer style contract with SNC Lavalin to be used in situations where the Town requires consulting services.
Vote: In favour: 7
 Opposed: 0
 Carried.



Town Clerk



Mayor/Deputy Mayor



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- Anglican land acquisition

16-094

Motion:

G. Broderick/D. Potter

RESOLVE that the letter that was originally sent to the Anglican Diocese be redirected to the local St. Barnabas Parish.

Vote:	In favour:	7
	Opposed:	0
		Carried.

MAYOR'S
REPORT:

- The Mayor briefed council on the fire in Bay de Verde on April 11th, the outcomes, and how the Town Emergency Plan was executed.
- The Mayor then briefed the council on the meetings held with the Premier of Newfoundland, his delegates, Quinlan Brother's and Minister Foote.
- The Deputy Mayor represented the Town at the Annual Review for 295 Baccalieu

CORRESPONDENCE
RECEIVED:

- **Fm:** Resident concerning dilapidated house

16-095

Motion:

L. Keats/D. Potter

RESOLVE that the Town Office write a letter to the owner of the property of 19 Route 70 indicating that the dilapidated property needs to be repaired, removed, or demolished due to concerns for residents and residential properties in the area.

Vote:	In favour:	7
	Opposed:	0
		Carried.

- **Fm:** QuinSea Fisheries - Permission to dump shell waste in Bay de Verde.

16-096

Motion:

K. Coish/L. Keats

RESOLVE that the Town deny this request.

Vote:	In favour:	7
	Opposed:	0
		Carried.

- **Fm:** Donations received as a result of the Fire.

16-097

Motion:

J. Emberley/K. Coish

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RESOLVE that all donations that are received by the Town and in the Town of Bay de Verde's name that are not specifically directed to someone or a specific organization should be directed towards the Fire Department.

Vote: In favour: 7
Opposed: 0
Carried.

16-098 Motion: D. Potter/J. Emberley
RESOLVE to put a thank you ad in the Compass and Telegram, to purchase plaques for all fire departments and to host a thank you reception in the Fire Departments honour as a result of their efforts on April 11th.

Vote: In favour: 7
Opposed: 0
Carried.

- **Fm:** MNL - Provincial Budget Breakdown
-FILE
- **Fm:** Various letters and cards regarding the Fire on April 11th.
-The letters were made available for everyone to read.
- **Fm:** Town Clerk - Response to change in Job Description/Title
-DEFERRED


FINANCIAL REPORTS:

- Accounts Payable:
- 16-099 Motion:** K. Coish/G. Broderick
RESOLVE that the accounts on the payables listing be paid and those that have already been paid be approved as listed.

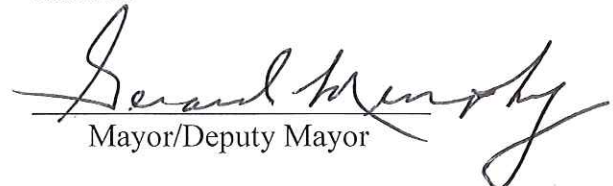
Total Council Payables: \$11,515.62
Total Fire Dept Payables: \$1,118.29
Total Heritage Payables: \$0.00
Total Rec. Comm. Payables: \$40.00

TOTAL PAYABLES: \$12,673.91

Vote: In favour: 7
Opposed: 0
Carried.



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DEPARTMENTAL REPORTS:

- **Maintenance**

-Compressor for the pond is large and cannot safely be transported back and forth to the pond and needs to have a small building made for it. The Maintenance Operator is to brainstorm ideas to bring back to council.

-Tires for the backhoe

16-100 Motion: L. Keats/D. Potter

RESOLVE that four new tires and a rim be purchased for the backhoe.

Vote:	In favour:	7
	Opposed:	0
		Carried.

- **Recreation Committee**

-Provincial Summer Student Program - Was applied for

- **Heritage Committee**

-Provincial Summer Student Program - Was applied for

- **Fire Department**

-Application for Emergency Equipment Funding was retracted as the claim is to go through Quinlan Brother's Insurance Company.

NEW BUSINESS:

- Ice Control Materials 2016-2017

16-101 Motion: J. Emberley/D. Potter

RESOLVE that 250 tonnes be ordered for the upcoming season.

Vote:	In favour:	7
	Opposed:	0
		Carried.

- Plant Poll Tax Charges for 2016

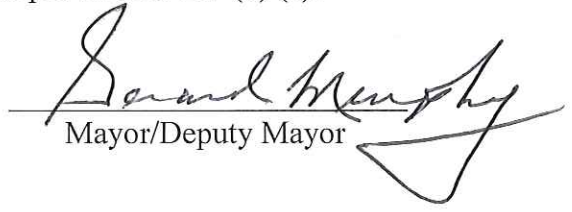
-The Town Clerk updated Council that the Town is no longer able to charge poll tax to those employees who are being employed by QBL but not working within the community of Bay de Verde.

- Poll Tax Exemption Request under the *Municipalities Act*.

16-102 Motion: L. Keats/D. Potter

RESOLVE that the request be granted as per section 127 (1) (c).


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Vote: In favour: 7
Opposed: 0
Carried.

- Government Purchasing Agency - Participation in Contracts (Tires)
-FILE - NOT APPLICABLE

- Office Assistant Gift
-\$100 flower arrangement or donation for the funeral be purchased depending on the families wishes.

- Water Operator of the Year Award

16-103 Motion: D. Potter/ G. Broderick
RESOLVE that a plaque be purchased in order to recognize the Maintenance Operator on this achievement.

Vote: In favour: 7
Opposed: 0
Carried.

- NL Power pole install requests - Emberley's Point/ QBL Garage

16-104 Motion: L. Keats/ G. Broderick
RESOLVE that the requests be approved.

Vote: In favour: 7
Opposed: 0
Carried.

- Professional Administrator's Day - Mayor wishes to thank the Town Clerk for the work that is done on a daily basis. She is to purchase a \$100 Gift Card of her choosing as a gift from the Town.

- Councillor Potter wishes to recognize the Town Clerk for the work that was done during the Town Emergency on April 11th.

- Bill payments and supplies purchases between meetings.

16-105 Motion: K. Coish/D. Potter
RESOLVE that the Town Clerk pay those bills requiring immediate payment and to purchase the necessary office supplies and postage in order to carry out the Town Office business between meetings.

Vote: In favour: 7
Opposed: 0
Carried.

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NOTE: The Town Clerk has advised council that these actions cannot be completed by a Town Clerk as per the *Municipalities Act*.

**POLICIES &
PROCEDURES:**

- New policies/regulations for approval/revision
- Committee Policy - Revision Required
- Expenditure Policy - Revision Required
- Building Regulation - Under Development
- Virtual Meeting - Under Development

**DEFERRED
ITEMS:**

- Tourism options for the Town (Development of the Tank Location)
- Movement of Town Hall equipment to Bear's Cove Rd
- Change of parking on Town Hall property
- 2015-Tax Receivable Summary Approval
- Town Emergency Plan Revisions Required.
- Town Clerk Job Description Revision
- Maintenance Operator Job Description Revision
- Cleaner Contract & Job Description

NEXT

MEETING: Next public meeting of council Thursday May 19th at 7pm.

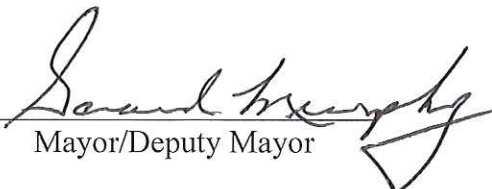
ADJOURN:

16-106 Motion: G. Broderick/G. Coish
RESOLVE that with no further business presented for discussion the meeting
be adjourned at 9:02pm

Vote:	In favour:	7
	Opposed:	0
		Carried.



Town Clerk



Mayor/Deputy Mayor