



The Town of Bay de Verde
P.O. Box 10
Bay de Verde, NL A0A 1E0
T: 1-709-587-2260; F: 1-709-587-2049
towncouncilbdv@persona.ca

Minutes of Public Meeting held
August 25th, 2016

PRESENT: Mayor G. Murphy, Deputy Mayor L. Keats.
Councillors: D. Potter, G. Coish, G. Broderick, K. Coish.

ABSENT: Councillor: J. Emberley.

CALL TO
ORDER: Meeting was called to order by the Mayor at 7:02PM

AGENDA: **16-169 Motion:** G. Broderick/L. Keats
RESOLVE that the agenda for today's meeting be accepted as submitted.
Vote: In favour: 6
Opposed: 0
Carried.

MINUTES: **16-170 Motion:** K. Coish/D. Potter
RESOLVE that the minutes of the Public Meeting held July 14th, 2016 be approved.
Vote: In favour: 6
Opposed: 0
Carried.

16-171 Motion: D. Potter/G. Coish
RESOLVE that the minutes of the Special Meeting held August 5th, 2016 be approved.
Vote: In favour: 6
Opposed: 0
Carried.

BUSINESS
ARISING:

- Road/Ditch Repair and Water Servicing at 18 Lockyer's Ground
-The resident is in attendance requesting servicing to his property. The lot was originally sold at the same price as all others that are serviced in the subdivision. As he stated another lot sold after his was sold as semi-serviced and therefore expected his to be the same. Councillor Broderick stated that he was proposed a building lot that was to be serviced. This included the lot in question and his own. The road was also altered by a contractor and was supposed to be fixed by council (as per Councillor Broderick).

Town Clerk

Mayor/Deputy Mayor



-The Mayor states that this was sold as a non-serviced lot to the previous purchaser to put a trailer on. Therefore it was perceived by council to have been sold to the previous owner as a non-serviced lot and they believe that it was communicated to the purchaser as such.

-Council states that they will investigate options as the sewer project is developed in this area and try and determine if servicing is possible. Council is also requesting the building intentions of the resident before they will make a financial commitment.

16-172 Motion: L. Keats/G. Broderick
RESOLVE that the Town will install servicing stubs of water and sewer at the end of the lane in Lockyard's Ground to service future development if it is feasible.

Vote:	In favour:	6
	Opposed:	0
		Carried.

- Quinlan Brother's Plant Development
- The basic drawings for the plant development were presented to council. As per a previous meeting the building permit was issued in kind on July 22nd to Quinlan Brother's Limited to begin development.

16-173 Motion: L. Keats/D. Potter
RESOLVE that the building permit be approved as per the site plans that were presented to council and provided by Quinlan Brother's Limited.

Vote:	In favour:	6
	Opposed:	0
		Carried.

CORRESPONDENCE RECEIVED:

- **Fm:** Dept. Mines & Energy - Quarry Permit Renewal Information
FILE
- **Fm:** Dept. Municipal Affairs - Debt Servicing Loan Payment
FILE
- **Fm:** MAA - Municipal Assessment Agency Update
FILE
- **Fm:** MNL - Sponsorship for Annual Convention
FILE
- **Fm:** MNL - Notice of Motion - AGM
FILE

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- **Fm:** Resident - Playground Area Garbage
-Was cleaned up by three members of the Come Home Year Committee on Wednesday. Council discussed this issue and stated that people will be reminded that anyone using the playground must clean it up.
- **Fm:** Resident - Old Hill Restrictions - Chase the Ace Event
-Suggestion is to keep Old Hill closed during this event for safety reasons, emergency vehicle passage and to reduce damage to properties in the area. No other discussions were held about traffic and congestion in the harbour.

FINANCIAL

REPORTS: Accounts Payable:

16-174 Motion: L. Keats/K. Coish
RESOLVE that the accounts on the payables listing be paid and those that have already been paid be approved as listed.

Total Council Payables:	\$45,405.99
Total Fire Dept Payables:	\$3,723.10
Total Heritage Payables:	\$147.20
Total Rec. Comm. Payables:	\$7,655.01
<u>TOTAL PAYABLES:</u>	<u>\$56,931.30</u>

Vote:	In favour:	6
	Opposed:	0
		Carried.

DEPARTMENTAL REPORTS:

- **Maintenance**

-Wastewater Training - Oct 25-26th - CBS
-FILE

-Wastewater Training - Nov 22-24 - St. John's
FILE

-Waterline Connection Training - Oct 7th - St. John's

16-175 Motion: L. Keats/D. Potter
RESOLVE that the Maintenance Operator attend this training.

Vote:	In favour:	6
	Opposed:	0
		Carried.

Town Clerk

Mayor/Deputy Mayor



-Fuel Pump Repairs

16-176 Motion: L. Keats/D. Potter

RESOLVE to purchase a new fuel pump.

Vote: In favour: 6
Opposed: 0
Carried.

-A new culvert was installed on Knob Road. A resident complained to the Maintenance Operator that the Town has taken over 10' of his land. No complaint has been filed with the council regarding this issue and will not be addressed until a formal written complaint is received.

-Culvert in North's Lane had to be repaired last week. Pavement had to be cut as a result.

-A resident on Blundon's Point has a leak and believes it is the responsibility of the Town to fix.

16-177 Motion: L. Keats/D. Potter

RESOLVE to fix the standpoint located in the vicinity of Blundon's Point and investigate the leak there as well.

Vote: In favour: 6
Opposed: 0
Carried.

NEW
BUSINESS:

- Building Permit Requests - 20 Blundon's Point, 37 Tavernor's Road, 7 Lockyer's Ground, 11 Emberley's Point.

16-176 Motion: K. Coish/D. Potter

RESOLVE that the building applications be approved as submitted and the corresponding permits be issued.

Vote: In favour: 6
Opposed: 0
Carried.

- NL Power - Pole Installation - QBL Wharf Rd

-The Town Clerk approved this installation without council approval as per instructions in previous meetings stating all work for the plant be approved immediately and not wait for the next council meeting.

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- Electrical Work Required at the PRV building and the Pumphouse
16-176 Motion: L. Keats/G. Broderick
RESOLVE that an electrician be contracted in order to carry out the necessary work that is required.

Vote: In favour: 6
Opposed: 0
Carried.

- MNL Convention
-FILE

- Strategic Tourism Development Plan
-A suggestion was made by ACOA for the Town to contract out a firm to complete a study to create a Strategic Tourism Development Plan in order to enhance the Town's heritage and scenery. The cost to the Town would be 25% after receiving government grants.
FILE

- Cleaner Resignation - Issuance of ROE
-The cleaner resigned on July 15th, after the previous council meeting. The Town Clerk is requesting direction on what to put on the ROE.

16-177 Motion: L. Keats/G. Broderick
RESOLVE that the ROE be issued for the reason of the resignation (Quit).

Vote: In favour: 6
Opposed: 0
Carried.

- Town Clerk's Resignation
-The Town Clerk submitted a letter to the council resigning from her position and stating the reasons why.

16-178 Motion: G. Broderick/L. Keats
RESOLVE that the resignation of the Town Clerk be accepted.

Vote: In favour: 6
Opposed: 0
Carried.

- Credit Card Update
-The Mayor asked if the Town's credit card had arrived. The Town Clerk stated it has.

Town Clerk

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- New Town Clerk

16-178

Motion:

L. Keats/D. Potter

RESOLVE that the Town advertise for the Town Clerk position. All applicants must have their applications submitted by September 15th, 2016.

Vote:	In favour:	6
	Opposed:	0
		Carried.

POLICIES & PROCEDURES:

- New policies/regulations for approval/revision
- Committee Policy - Revision Required
- Expenditure Policy - Revision Required
- Building Regulation - Under Development
- Virtual Meeting - Under Development

DEFERRED ITEMS:

- Town Clerk Contract Revision
- Letter from the Town Clerk - Response to change in Job Description/Title
- Maintenance Operator Contract Revision
- Cleaner Contract & Job Description
- Office Assistant Contract & Job Description
- Tourism options for the Town (Development of the Tank Location)
- Movement of Town Hall equipment to Bear's Cove Rd
- Change of parking on Town Hall property
- Town Emergency Plan Revisions Required.

NEXT

MEETING: Next public meeting of council will be Thursday September 8th, 2016 at 7PM.

ADJOURN:

16-179

Motion:

G. Broderick/K. Coish

RESOLVE that the meeting be adjourned at 8:56PM.

Vote:	In favour:	6
	Opposed:	0
		Carried.

Town Clerk

Mayor/Deputy Mayor